



New Hampshire Department of Safety
Division of Fire Standards and Training & Emergency Medical Services
 Mailing: 33 Hazen Drive, Concord, NH 03305 Physical: 98 Smokey Bear Blvd., Concord, NH
 Phones: (Toll free) 800-371-4503 (Local) 603-223-4200 (Fax) 603-271-1091

General Payment Information Form

- This form is to be used if your department / agency is NOT paying for your tuition.
- Please be sure to fill in all requested information.
- Submit this form along with the “General Admission Application”.

Section 1: APPLICANT INFORMATION

NAME:	Last	Middle Init.	First
Last 4 digits of SSN:	Date of birth: (mm/dd/yyyy)	*EMS License # or NELP #:	

Section 2: COURSE INFORMATION

Course name:

Course reference (CREF) number:

Section 3: PERSONAL PAYMENT INFORMATION

- Check off one method of payment listed below.
- Please make checks or money orders payable to NHFSTEMS and submit along with this form and the “General Admission Application”.
- Leave this section blank if your agency / department will be billed. (See Section 4.)

Personal Check	
Money Order / Bank Check	
Credit Card	<i>If you are paying by credit card please call 603-223-4200 upon receiving confirmation of your enrollment.</i>
G.I. Benefits (Training programs only)	<i>A staff member will contact you if you wish to utilize your G.I. Benefits</i>

Section 4: AGENCY / DEPARTMENT PAYMENT

The signature below, provided by a dept./agency representative, verifies that the dept./agency agrees to be billed for this applicant from the division and is also aware of the division’s refund policy on the website.

Department Name:

Signature of Agency Representative:	Date: (mm/dd/yyyy)
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For further information on the division’s **refund** policy, please refer to the NHFSTEMS website:
<http://www.nh.gov/safety/divisions/fstems/documents/fstemsrefundpolicy.pdf>

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