

**New Hampshire Department of Safety
Division of Fire Standards and Training
& Emergency Medical Services**

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New Hampshire Fire Department Authorization Form

1. **NOTE:** Information on this form will be utilized to verify fire department demographic information and record authorization access. All departments based on Fire 602.01 are required to provide an updated roster by December 31st of each calendar year.

Section 1: FIRE DEPARTMENT INFORMATION

Official name of fire department:

Type of department (check one)*: Career Volunteer Combination Call

Mailing address:	(Street / PO Box #)		
	City	State	Zip
Physical address (if different):	(Street)		
	City	State	Zip
Department contact numbers:	Phone:		Fax:
	Dispatch:		

Section 2: CHIEF'S INFORMATION

Chief's full name (First, M.I., Last):

Effective date of appointment: _____ **Email:** _____

Cell phone: _____ **Work phone:** _____ **Home phone:** _____

Chief's signature: _____ **Date:** _____

Section 2: TRAINING OFFICER'S INFORMATION (if applicable)

1. Training officer's full name (First, M.I., Last):

Cell phone: _____ **Work phone:** _____ **Home phone:** _____

Training officer's email: _____

2. EMS training officer's full name (if different from above):

Cell phone: _____ **Work phone:** _____ **Home phone:** _____

EMS training officer's email: _____

Training officer's signature: _____ **Date:** _____

Section 3: OTHER AUTHORIZED PERSONNEL (if applicable)

- This section is to be used to list department personnel, other than the Chief and Training Officer, who are authorized to access any information regarding fire department members **and/ or** sign all EMS license applications (Unit/Vehicle/Provider), including applications from EMS Providers with primary affiliation with your Unit.

Name of authorized person	Title of authorized person
1.	
2.	
3.	

Chief's signature: _____ **Date:** _____

*Definitions for Section 1 Department Type:
Career: A fire department comprised of solely full-time members
Call: A fire department comprised of solely on-call or part-time members
Volunteer: A fire department comprised of solely volunteer members that receive no compensation
Combination: A fire department comprised of both full-time, part-time, on-call and/or volunteer members