

12/14/2017 FST Rules sub-committee meeting minutes **APPROVED**

The FST met at 1:20 -2:30 pm on 12/14/2017 in classroom 5 at FST. Present were Robert Buxton, Michael Joyal, Nancy Smith and Jeffery Phillips.

The Sub-committee discussed how to move forward with Phase II of the FST rule-making process by first identifying the topics that the Commission had asked be addressed in Phase II and then discussing a process.

The topics identified were:

Credentialing, including continuing education
Suspension and Revocation
Instructor Credentialing or revision of current requirements
Instructor Code of Professionalism and/or revocation
Cancer Screening
Changing the 70% cut Score to use the Standard Error of Measurement
Retesting

Assistant Director Philips was asked to verify whether there were other topics identified as key strategic goals for the Commission in the Commission's retreat that need to be added to this list.

It was discussed that some of these topics may need legislative change before starting rulemaking so there may need to be two tracks within Phase II.

The Sub-committee agreed that the process for moving forward would at least start as follows:

At the next Commission meeting on Jan. 4 2018, the sub-committee will present the list of topics to the Commission and ask that the Commission discuss these between Jan 4 and the next meeting in March with their constituents to determine if the Commission wants to keep these topics on the list to be addressed and if there are other, additional topics that the Commission wants to add. We would ask that the Commission vote on the list of topics to be addressed in March. We will advise the Commission that it is likely that some topics may need legislation before rulemaking, so there may be two tracks in addressing the desired topics. Once we have a confirmed list, the sub-committee plans to have stakeholder meetings or to solicit input before beginning drafting on what should be considered to be added in rules to advance the professionalism of firefighters and public safety.

Respectfully, Nancy Smith