

**NH Fire Standards and Training Commission****MEETING MINUTES** (Approved)**May 4, 2023**

9:30AM – **Dormitory Building, Classroom 5 & 6**

Please note the changes in the agenda in bold red.

**FST Commission members present:**

Jeffrey Beard, Allan Clark, Don DeAngelis, Frank Fraitzl, Neil Irvine, Ron Sebastian, Jason Smedick, Sean Toomey, Eric Wilking, Christina Wilson

**FST Commission members not present:**

Robert Field, William Campbell

**Division of Fire Standards and Training & EMS Staff:**

Justin Cutting, Jeff Phillips, Max Dodge, Liz Goguet, Scott Cathy, Crystal Tuttle

**Guests present:** Wayne Grudzien

**I. CALL TO ORDER**

**Item 1.** The meeting was called to order at 9:30AM. Followed by the Pledge of Allegiance.

**Item 2.** Membership:

- Steven Lavoie is the new designee for the Commissioner on the FST. He introduced himself to the committee.
- Wayne Grudzien introduced himself as the replacement for Kerry LeBlanc, representing the Insurance Industry of NH. The committee is waiting for appointment approval from G&C.

**II. Pro Board presentation- Scott Cathy**

- Scott Cathy gave a presentation on the mechanics of Pro Board accreditation and why it is important for the Academy to be accredited.
- Pro Board accreditation takes place every 5 years, and the Academy intends to apply for re-accreditation in 2024.

**III. REPORTS**

**Item 1.** Questions/comments regarding reports (Division, EMS, CB, FMO, Forest Protection, Curriculum).

- Division Report- Personnel update- Max Dodge introduced himself as the new Curriculum Administrator for the Division, and elaborated his experience as an educator and paramedic.
  - An internal candidate was offered the education technology open position.

- The captain position under Chief Doherty was offered to an internal candidate.
- FMO- There have been 9 fatal fires so far in 2023, 2022 had 9 for the year total. Counterparts around the country have stated that this is happening nationwide, no consistent factors in causes. FMO will focus on more smoke detector education.
- Forests and Lands- A medical incident recently for a Forests member at training was quickly mitigated using the AED provided.
- Coordinating Report-  
The Public Health Incident declared by Acting Commissioner Weaver of the NH Department of Health and Human Services has not been extended beyond May 11, 2023 and will expire then. All Covid-19 Emergency Protocols and any modifications to ambulance staffing requirements are no longer allowed. At their March 16th meeting the NH Emergency Medical and Trauma Services Coordinating Board voted to recommend that the Department of Safety not declare a Public Safety Incident in lieu of the Public Health Incident for purposes of reducing the number of providers required on an ambulance.

**Item 2.** Waiver Report- None to report.

**Item 3.** Legislative Report – SB 71-Relative to Workers Compensation for Firefighter Cancer Disease and Establishing a Commission to Study the Implementation of Optional Annual Cancer Screenings- passed the Senate, in the House the committee portion was removed.

## **APPROVAL OF MINUTES**

**A motion was made (Fraitzl/DeAngelis) to approve the March 2, 2023 minutes. 11 in favor, 1 abstention, none opposed. Motion passed.**

## **IV. SUB-COMMITTEES**

**Item 1.** Administrative Rules Sub-Committee – Christina Wilson

- Christina Wilson, Chair of the Administrative Rules subcommittee, presented the sub committee's recommendations of changes to the commission \*see attachment. \*

**A motion was made (Irvine/ Fraitzl) to submit recommended administrative rules changes to the Joint Legislative Committee on Administrative Rules (JLCAR) for review. All in favor. None opposed. Passed unanimously.**

**Item 2.** Curriculum Review Sub-Committee – Allan Clark

- The subcommittee seated the fire investigator visiting committee, members include Jason Smedick, Scott Doherty, Riley Stanchina, Peter Lennon, David

Eastman, Kevin Connelly, William Connor, Adam Fanjoy, Anthony Booth and alternate Shawn Wheeler.

- Reviewed analysis of Instructor I, II & III. The subcommittee agreed to move forward with Instructor I & II and requested that Max Dodge continue research on instructor III. Discussion of Instructor I & II curriculum analysis.

**A motion was made (Clark/Smedick) to accept the curriculum recommendations for Instructor I outlined by the curriculum subcommittee. All in favor. None opposed.**

**A motion was made (Clark/Fraitzl) to accept the curriculum recommendations for Instructor II outlined by the curriculum subcommittee, with the removal of recommendation #5. All in favor. None opposed.**

- Technical rescue ropes section was reviewed, will include awareness, operations, and technician modules.

**A motion was made (Clark/Sebastian) to move the technical rescue curriculum to public comment period. All in favor. None opposed.**

- The Fire Officer III & IV visiting committee will be paused temporarily.

**Item 3.** Visiting Committees – The commission needs to establish a visiting committee for Hazardous Materials, Awareness, Operations, Decontamination and Technician NFPA 470.

**A motion was made (Irvine/Smedick) to establish a visiting committee for Hazardous Materials, Awareness, Operations, Decontamination and Technician NFPA 470, to be seated by the curriculum subcommittee. All in favor. None opposed.**

## **V. OLD BUSINESS**

**Item 1.** Revocation of Certifications- Liz Goguet

- Sean Mitchell proposed to voluntarily surrender his Commission issued certifications upon notice that the Commission intended to revoke them. No hearing was requested.

**A motion was made (Wiling/Wilson) to accept the voluntary surrender of Commission issued certifications for Sean Mitchell. All in favor. None opposed.**

- Joshua Cate was notified of the Commission's intent to revoke Commission issued certifications. No hearing was requested.

**A motion was made (Wiling/Fraitzl) to revoke Joshua Cate's Commission issued certifications. All in Favor. None opposed. Passed unanimously.**

**Item 2.** Burton Facility Update

- Director Cutting stated that the Division is waiting on additional funding information, anticipated target date for construction is Spring 2024.
- AD Phillips presented a draft policy for the State Instructor Continuing Education Program. A discussion was held about hours required for training and policy definitions.

**VI. NEW BUSINESS****VII. GOOD OF THE ORDER**

- Chair Wilking announced that William Wood of the Bureau of EMS will be celebrating 50 consecutive years as a registered EMT, being the first in the nation.

**VIII. ADJOURNMENT**

**A motion was made (Fraitzl/Smedick) – to adjourn the meeting at 11:59 pm, passed unanimously.**

**NEXT MEETING: September 7, 2023, Classrooms 5 & 6**

(Minutes Respectfully Submitted by Crystal Tuttle)