

NH Fire Standards and Training Commission**MEETING MINUTES** (Approved)**March 2, 2023**

9:30AM – **Dormitory Building, Classroom 5 & 6**

Please note the changes in the agenda in bold red.

FST Commission members present:

Allan Clark, Frank Fraitzl, Sean Toomey, Richard C. Bailey Jr., Eric Wilking, Christina Wilson, Jason Smedick, Don DeAngelis

FST Commission members not present:

Kerry LeBlanc, Ron Sebastian, Jeffry Beard, Neil Irvine, Robert Field

Division of Fire Standards and Training & EMS Staff:

Director Justin Cutting, Assistant Director Jeffrey Phillips, Crystal Tuttle, Liz Goguet

Guests present: None Present

I. CALL TO ORDER

Item 1. The meeting was called to order at 9:30AM. Followed by the Pledge of Allegiance.

Item 2. Membership

- Chair Wilking and Commission members thanked Assistant Commissioner Bailey for his service and dedication to the Fire Standards and Training Commission over the years and wishes him well on his retirement.
- Don DeAngelis, Chief of Epping was welcomed as the representative to the NH Association of Fire Chiefs (NHAFC).
- Jason Smedick (NHFPS) and Robert Field (NHPFA) were reconfirmed for their appointments.

II. REPORTS

Item 1. Questions/comments regarding reports (Division, EMS, CB, FMO, Forest Protection, Curriculum).

- Division Report- Director Cutting
The Division has been working on filling open positions, the Curriculum Administrator position has a candidate, and an offer has been extended. The budget for the Fire Academy will provide for the same level of service through this next budget cycle. A discussion was held about the budget and the involvement of the Commission.
- FMO- Foam take back program will potentially launch soon.
- Coordinating Report- Eric Wilking- No report

Item 2. Waiver Report – Deputy Chief Bradley Winters of Peterborough, approved. The Director explained that the majority of the waiver requests the Division receives are for the CPAT requirement for non-fire suppression members. A discussion regarding the previous delegation of authority from the Commission to the Director took place, and the Commission decided to continue this delegation.

Item 3. Legislative Report – The Division had been tracking 20 bills in legislation, but the only one supported by the Division is HB 183 Relative to the Employment of Retired Firefighters at the Fire Academy.

III. APPROVAL OF MINUTES

A motion was made (Fraitzl/Toomey) to approve the January 5, 2023 minutes. All in favor. None opposed.

IV. SUB-COMMITTEES

Item 1. Administrative Rules Sub-Committee –Director Cutting

- A meeting was held on February 8, 2023. The Sub Committee will be bringing recommendations to the Commission at a future meeting.

Item 2. Curriculum Review Sub-Committee - Commissioner Clark & AD Phillips

- No meeting recently, a schedule is being made.

Item 3. Visiting Committees

- NFPA 1006- Technical Rescue- Bob Field- Nothing to report
- NFPA 1021- Fire Officer III & IV-Scott Doherty- Nothing to report
- AD Phillips recommended establishing a visiting committee for the 1033 Fire Investigator Program, which had minor standard changes in 2022. Jason Smedick volunteered to be the visiting committee representative.
- **A motion was made (Bailey/Fraitzl) to establish a visiting committee to review changes made to the 1033 Fire Investigator Program, to be seated by the curriculum subcommittee. All in favor. None opposed.**

V. OLD BUSINESS

Item 1. Burton Facility- Director Cutting

- Prices are still being evaluated for construction, no changes to the plan as of now.

VI. NEW BUSINESS

Item 1. A written exam passing rates chart was presented by AD Phillips, to show the Commission what could potentially be an issue in classes and how to address these challenges.

Non-Public Session began at 10:56 AM

Non-Public Session ended at 11:25 AM

A motion was made (Toomey/Fraitzl) to seal the non-public minutes. Passed unanimously.

VII. GOOD OF THE ORDER

VIII. ADJOURNMENT

A motion was made (Fraitzl/Wilson) – to adjourn the meeting at 12:01 PM, passed unanimously.

NEXT MEETING: May 4, 2023 at 9:30 AM – Classrooms 5 & 6- Dormitory Building

(Minutes: Crystal Tuttle, Administrative Assistant)