

NEW HAMPSHIRE FIRE STANDARDS & TRAINING COMMISSION

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MINUTES OF MEETING **January 5, 2012** *(Approved)*

Members Present: Stephen Carrier, Jason Lyon, Kevin Pratt, David Lindh, William Degnan, Richard McGahey, John Hogle, Edward Murdough, Al Burbank and Brad Simpkins.

Members Absent: Earl Sweeney, George Klauber, Michael Brown and Mark Tetreault.

Others Present: *Division of Fire Standards & Training and Emergency Medical Services*—Perry Plummer, Director, Dennis Rosolen, Bureau Chief; Jeffrey Phillips, Bureau Chief; Clay Odell, Bureau Chief; Denice McAdoo, Recording Secretary; Ed White and Helen Burke from Greenville FD; Eric Uitts, Steve Colburn and Ted Starkweather.

I. CALL TO ORDER

Item 1. Call to Order. The meeting of the New Hampshire Fire Standards & Training Commission was called to order by Chair Carrier at 10:05 a.m. on Thursday, January 5, 2012 at the Richard M. Flynn Fire Academy, 98 Smokey Bear Blvd., Concord, NH.

The Pledge of Allegiance was lead by Commissioner Murdough. Chair Carrier asked for a moment of silence for the most recent LODD in Peabody and Worcester, Mass.

II. ELECTION OF OFFICERS

Item 1. Nomination and Voting. Nominating Committee (Commissioners Murdough, Simpkins and Hogle) submitted the nominations of Commissioner Carrier for Chair and Commissioner Lindh for Vice-Chair. ***Motion*** was made by Commissioner Murdough and seconded by Commissioner Lyon to accept the report of the nominations presented. Motion passed unanimously. ***Motion*** was then made by Commissioner Pratt and seconded by Commissioner Simpkins to accept the

nominations of Commissioner Carrier for Chair and Commissioner Lindh for Vice-Chair. Motion passed unanimously.

III. APPROVAL OF MINUTES

Item 1. Motion was made by Commissioner Murdough, seconded by Commissioner Lindh to accept the minutes of the November 3, 2011 meeting. Motion passed unanimously. Commissioner Hoglund abstained.

III. CHAIR'S REMARKS

Chair Carrier wished everyone a happy and healthy New Year!

IV. COMMITTEE REPORTS

Item 1. Emergency Medical Services. Commissioner Tetreault was absent. No written report was submitted. Director Plummer and Chief Odell both gave a report.

Item 2. Fire Marshal's Office. Fire Marshal Degnan gave his report. No written report was submitted.

Item 3. Forest Protection Bureau. Commissioner Simpkins gave his report. No written report was submitted.

Item 4. Curriculum Review. Curriculum Status Report by Chief Rosolen is in each Commission member's packet and is as follows:

CURRICULUM STATUS REPORT November 3, 2011

NFPA 1002 Driver Operator:**

Currently with the Commission approval classes in Driver Operator Pump will be scheduled to pilot in Moultonboro for April as well as Raymond in May.

NFPA 1030 Series:**

NFPA 1031, Standard for Professional Qualifications for Fire Inspectors and Plan Examiners. This program is scheduled for January 2012 to be piloted in Dover and at the Academy later this month.

NFPA 1021 Fire Officer:**

A number of classes were completed this fall (Portsmouth & NHFA). A few issues (AV, and on-line programs, NHOODLE) surfaced and are being corrected at this time. A late Spring class will be scheduled.

NFPA 1041 Fire Instructor:**

A number of classes are completed and one currently offered in Pelham. More classes will be scheduled shortly, one in the Lakes Region area and one at the Academy, an Instructor II-III is scheduled in Raymond as well to help in the prerequisite for Fire Officer I&II.

Pro-Board Certifications, Standards and Year

<u>Current edition</u>	<u>Five year edition change **</u>
NFPA 1001, Firefighter I, 2008	2013
NFPA 1001, Firefighter II, 2008	2013
NFPA 1002, Driver Operator Pump & Aerial, 2009	2014
NFPA 1021, Fire Officer I&II, III&IV, 2009	2014
NFPA 1041, Fire Service Instructor I, II, III, 2007	2012
NFPA 1031, Fire Inspector I & II, 2007	2012
NFPA 1003, Airport Firefighter, 2010	2015
NFPA 472, Hazardous Materials Operations, 2008	2013
NFPA 472, Hazardous Materials Technician, 2008	2013
NFPA 1006, Rescue series not yet accredited, 2008	2013
NFPA 1051, Wildland Firefighter, 2007	2012

** Dates are based on NFPA edition changes. Actual revisions may take longer until released and Pro Board gives the official go ahead.

Chair Carrier asked about the peer evaluation system. Chief Rosolen said they are going to begin training certain senior staff instructors to go around and evaluate all instructors. All instructors will have a heads-up that this is taking place. Director Plummer said if it is handled right it will be a very positive thing.

V. REPORT OF THE DIRECTOR

Item 1. Director's Report. The Director's Report for January 5, 2012 submitted by Director Plummer was in everyone's packet and was as follows:

**Director's Report
January 5, 2012****Director's Report****Stats**

FY 2012			2008	2009	2010	2011	2012
JULY			995	1571	3039	1390	1570
AUGUST			1584	1616	2188	1767	3836
SEPTEMBER			2070	2657	1979	2994	2484
OCTOBER			2347	3310	2330	2949	2923
NOVEMBER			894	1787	1544	2389	2261
DECEMBER			1800	953	1663	1923	2136
JANUARY			1327	1422	1278	1649	
FEBRUARY			1361	1601	1086	1127	
MARCH			2461	1748	2282	2435	
APRIL			3035	1985	1911	2486	
MAY			2034	2190	2652	2519	
JUNE			1546	1752	1436	2117	
			21454	22592	23388	25745	

Recruit School

The Division will be conducting its annual recruit academy in February. There have been a couple of changes to this year's program. As you may recall, last years recruit school included a mandatory three-week EMT program at the beginning of the program. The Division included this in the recruit school cost therefore the tuition was subsidized (65%) for NH Fire Department affiliates. These changes came with some challenges. First, the enrollment in the program was not at capacity as many students didn't want to retake and/or pay for a three-week long EMT program. Applications for last years recruit school was far less than in previous years. Additionally, we received a few complaints from NH EMT Instructor/Coordinators because the Academy was subsidizing this EMS program but does not subsidize our program around the state. These concerns were addressed in the upcoming recruit academy. We have moved the EMT program from the previous mandatory first three weeks to an optional three and a half week program that has been moved to the end of recruit school. The schedule allows for a few days off between the recruit academy and beginning of this EMT program. The program is being offered for the full cost of the program. The EMT portion will not be subsidized. At this time, the recruit

academy is almost full with more than 60% of the students electing to take advantage of the EMT program.

The Recruit Academy consists of:

- Firefighter I Certification
- Firefighter II Certification
- EVDT Certification

John Uitts Retirement

After 10 years with the academy, Captain John Uitts has retired. John was the Captain in charge of the ARFF, Driver Operator, and Aerial Operator. The plan is to not fill this full-time position at this time. We appreciate John's efforts and contribution over the last ten years.

Online Blended Learning

The Division continues to work hard on blended learning. It has been a challenge. The Instructor program and the Officer Program are currently being presented in a blended learning format. It has not been a 100% smooth transition. I expect better results in the upcoming programs.

“A” Building Update

A representative from WHP (the manufacturer of our burn building) toured the A building to discuss some rumors/myths that surround our building.

- The use of straight stream and/or solid bore nozzles in the building is not a problem.
- The DuraLiner and Super Padgenite are both rated to 2000 degrees. The manufacture recommendation is to keep the fires to 800 – 1000 degrees.
- The spalling of the concrete floor should be repaired but is not structural, and the building can continue to be used without restrictions.
- The burn crib with a top heat shield is beneficial to the longevity of the room and should continue to be used.

Inspector I Update

Frank Fraitzl has been hired as the Inspector I program coordinator. The visiting committee has been working hard to get the program ready for the first day. The response for the first program was overwhelming with more than 70 applications. In an effort to accommodate all the students, we moved the program from Dover Fire & Rescue to a larger classroom (still in Dover) owned by Servpro. This allowed the class size to be increased from 24 to 30. An addition, class was scheduled at the academy to handle the overflow. We are pleased to report we will be accommodating all 70 students who applied. In addition to

these two programs, an additional pilot program is being scheduled. This program will be conducted on nights and weekends.

Book Store

We have been busy cleaning out the library in preparation of our book store. Our next step in the process is to identify what we want to stock and sell. We have come up with a list of items we feel would be suitable for a bookstore such as textbooks, notebooks, clothing items, i.e., sweatshirts, t-shirts and perhaps some firefighting gear for recruit students (gloves, etc.). We have also discussed some gift items and personal toiletry items for students staying in the dormitory.

Our goal is to have a bookstore where students, their family members, employees, and the general public can purchase items both necessary for training and for enjoyment purposes that reflect the standards we are proud of here at the Fire Academy.

New Payroll System

Starting on December 30th, the Department of Safety implemented a new payroll system in which employees have the ability to log in and enter their payroll rather than faxing, emailing or hand delivering their payroll sheets. This is a large step in the payroll process and will make it much easier for our employees to submit their payroll to us. Additionally, the Division plays an enormous role in developing the online training for the system. The online training that was developed has been utilized by over 800 employees in less than two weeks.

Director Plummer also brought up for discussion the Commission meeting schedule and whether we should continue to serve lunch. **Motion** was made by Commissioner Lyon and seconded by Commissioner Burbank to change the meeting times to 9:00 a.m. and not serve lunch, and also to accept the 2012 meeting schedule as amended. Motion passed unanimously.

VI. CORRESPONDENCE

Nothing to bring forward.

VII. OLD BUSINESS

Item 1. Vacant Position (NH Municipal Association Rep.) It was decided to draft a letter for Chair Carrier's signature inquiring whether the Municipal Association intends to fill this position, which has been vacant since Commissioner Stenhouse retired.

VIII. NEW BUSINESS

Item 1. Driver/Operator Program. There was a power point presentation by Eric Uitts, Steve Colburn and Ted Starkweather. **Motion** was made by

Commissioner Lindh and seconded by Vice-Chair Burbank to send this program to pilot. Motion passed unanimously.

IX. GOOD OF THE ORDER

X. ADJOURNMENT

Motion to adjourn the meeting at 12:00 p.m. was made by Commissioner Lyon and seconded by Commissioner McGahey. Motion passed unanimously.

Respectfully submitted,

Perry Plummer, Director

Items distributed at meeting:

1. Agenda 01/05/12
2. Minutes of Meeting – 11/03/11 – Not Approved
3. Curriculum Status Report 01/05/12
4. Director's Report – 01/05/12