

## **NEW HAMPSHIRE FIRE STANDARDS & TRAINING COMMISSION**

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### **MINUTES OF MEETING**

**June 2, 2011**

*(Approved)*

Members Present: Stephen Carrier, Ed Murdough, George Klauber, Jason Lyon, Mark Tetreault, Kevin Pratt and David Lindh.

Members Absent: Earl Sweeney, Al Burbank, Brad Simpkins, Michael Brown, Joseph Butts, and John Hoglund.

Others Present: *Division of Fire Standards & Training and Emergency Medical Services*—Perry Plummer, Director, Dennis Rosolen, Bureau Chief; Jeffrey Phillips, Bureau Chief, Andy Anderson, Deputy Bureau Chief, Clay Odell, EMS Bureau Chief; and Denice McAdoo, Recording Secretary.

#### **I. CALL TO ORDER**

**Item 1. Call to Order.** The meeting of the New Hampshire Fire Standards & Training Commission was called to order by Chair Carrier at 3:00 p.m. on Thursday, June 2, 2011 at the Richard M. Flynn Fire Academy, 98 Smokey Bear Blvd., Concord, NH.

The Pledge of Allegiance was lead by Chair Carrier, who asked for a moment of silence in observance of the passing of Retired Chief Chuck Palm of Meredith FD.

#### **II. APPROVAL OF MINUTES**

Since there were not enough members present to have a quorum, the minutes of the May meeting could not be approved.

#### **III. CHAIR'S REMARKS**

Chair Carrier mentioned that he has heard positive feedback since Director Plummer has taken that position at the Fire Academy. Chair also mentioned that the Commission binders need updating.

#### **IV. PRESENTATION BY FIELD CAPTAINS**

Field Captains Meredith Lund (Southern Region) and Nick Antonucci (Northern Region) showed a power point presentation of their roles in relation to the Fire Academy and the curriculum process. The Director mentioned that this presentation is used by the field captains in general to answer questions that come up. Captain Lund said this presentation has been a tool for informing the Chiefs associations on what is being done in the field.

#### **V. COMMITTEE REPORTS**

**Item 1. Emergency Medical Services.** Commissioner Tetreault gave his report and turned to Chief Odell for additional EMS information. No written report was submitted.

Chair Carrier left at 4:30 p.m. and turned the meeting over to Commissioner Murdough.

**Item 2. Fire Marshal's Office.** Fire Marshal Degnan was not present. No written report was submitted.

**Item 3. Forest Protection Bureau.** Commissioner Simpkins was not present. No report was submitted.

**Item 4. Curriculum Review.** Curriculum Status Report by Chief Rosolen is in each Commission member's packet and is as follows:

#### **CURRICULUM STATUS REPORT June 2, 2011**

- (a) **Driver/Operator:**
  - (1) Pumps:  
The visiting is currently reviewing the available resources and will meet this month.
  - (2) Aerial Apparatus:
  - (3) All Vehicle:
- (b) **Hazardous Materials:**
  - (1) Train the Trainers are being scheduled at this time for Technician.
- (c) **Aircraft Rescue & Fire Fighting:**
- (d) **NFPA 1030 Series:**
  - (1) NFPA 1031, Standard for Professional Qualifications for Fire Inspectors and Plan Examiners.  
A visiting committee is reviewing these programs.\*\*
  - (2) NFPA 1033, Standard for Professional Qualifications for Fire Investigator

- (3) NFPA 1035, Standard for Professional Qualifications for Public Fire and Life Safety Educator
- (e) NFPA 1006 Rescue Series:
  - (1) Structural Collapse:
  - (2) Confined Space:
  - (3) Technical Rope Rescue:
  - (4) Trench Rescue:
- (f) NFPA 1001 Firefighter I and Firefighter II:
- (g) NFPA 1021 Fire Officer:\*\*
- (h) NFPA 1041 Instructor:\*\*
- (i) NFPA 1051 Wildland Firefighter
- (j) ICS/NIMS

\*\* Programs that are considered for on-line learning to be able to offer more programs in the future.

#### **Pro-Board Certifications, Standards and Year**

**NFPA 1001, Firefighter I, 2008**  
**NFPA 1001, Firefighter II, 2008**  
**NFPA 1002, Driver Operator Pump & Aerial, 2009**  
**NFPA 1021, Fire Officer I&II, III&IV, 2009**  
**NFPA 1041, Fire Service Instructor I, II, III, 2007**  
**NFPA 1031, Fire Inspector I & II, 2007**  
**NFPA 1003, Airport Firefighter, 2010**  
**NFPA 472, Hazardous Materials Operations, 2008**  
**NFPA 472, Hazardous Materials Technician, 2008**  
**NFPA 1006, Rescue series not yet accredited, 2008**  
**NFPA 1051, Wildland Firefighter, 2007**

**Item 5. Separation of Service Sub-Committee** – Commissioner Klauber said that the sub-committee met and reviewed the current laws and rules. A copy of his report was submitted to Commission members.

#### **VI. REPORT OF THE DIRECTOR**

**Item 1. Director's Report #2.** The Director's Report #2 for June 2, 2011 submitted by Director Plummer was in everyone's packets and was as follows:

**Director's Report  
#2  
June 2, 2011**

As the fiscal year draws to a close it is always interesting to review what has happened at NHFSTEMS. The high level of activity is clearly shown in the following statistics:

**EMS Stats**

- Licensing
  - Paramedics - 794
  - EMT-Intermediate - 1,371
  - EMT-Basic – 2,162
  - NH EMT's - 66
  - First Responders - 235
- EMS Provider Units - 308
- Transport vehicles – 453

**Fire Stats**

- Enrolled – 15,779
- Courses offered - 476
- Certifications achieved -9,673
- Fire Academy attendees -23,388

**Feedback from our customers**

The academy staff has put emphasis on obtaining feedback from our customers. The work of gathering this information has been and will continue to be a major focus of the division over the next month. A full presentation will be forthcoming that will outline customer concerns and recommend a course of action.

Pursuant to this, the division staff has also been working on some changes that will ease some of the paperwork issues that concern departments and students. Electronic registration is even being investigated as part of this streamlining process. More will be coming on this shortly.

**Items of Interest**

- The division will be hosting approximately 30 firefighters from South America again this summer. In addition to this training, we will also be hosting the Fire Explorer Academy for approximately 45 students as well as Camp Fully Involved.

- Course prices for FY12 have been approved. (A copy of the new pricing is in your packet.)
- EMS ad-hoc committee: The EMS Coordinating Board took definitive action on five of the six items outlined by the committee, with the sixth item still open. (A copy of the report and recommended action is in your packet.)
- Oxygen administration for first responders was approved at the last EMS Coordinating Board meeting.
- This year's round of Fire Act Grant classes has been scheduled. (A copy of the report and action is in your packet.)

### **Facility improvements**

- A bid is currently out for a campus wide access control system.
- The bid is now closed for painting of the administration buildings.
- The academy received a grant to install a generator in the dorm and at least part of the main building. Further investigation revealed that the estimated cost of the project far exceeded the grant award amount. We recently secured an additional \$75,000 to ensure the project can come to fruition. The estimated date of completion is the end of December.
- In an effort to ensure protection of our campus and increase the academy's grant opportunities, we are looking to have the campus listed as part of the state's critical infrastructure.

The Director requested a summer Commission meeting to bring forth what has been discussed in meetings with different departments around the state and discuss possible resolutions. A tentative date of Wednesday, July 20<sup>th</sup> at 10:00 a.m. was suggested for the meeting. Commissioner Murdough expressed concerns about having a quorum if voting on anything was necessary. Commissioner Klauber asked if call-ins would be allowed and Commissioner Murdough said yes.

### **VII. CORRESPONDENCE**

A waiver was received and approved by the Director from Chief McPherson of Windham Fire Dept. A copy was in everyone's packets.

### **VIII. OLD BUSINESS**

Nothing to report.

### **IX. NEW BUSINESS**

Director Plummer went over the evening schedule as follows:

Following the Commission meeting –  
5:30 p.m. Dinner with CJ&PS Committee  
6:30 p.m. Public Meeting in Classroom 2

There was some discussion of attendance at the Public Hearings and Director Plummer said his plans for next year's hearing is to pair it with the EMS Coordinating Board meeting and hopefully raise attendance.

**X. GOOD OF THE ORDER**

Nothing to report.

**XI. ADJOURNMENT**

Commissioner Murdough adjourned the meeting at 5:00 p.m.

Respectfully submitted,

Perry Plummer, Director

Items distributed at meeting:

1. Agenda 06/02/11
2. Minutes of Meeting – 05/05/11 – Not Approved
3. Curriculum Status Report 06/02/11
4. Director's Report #2 – 06/02/11