

# **CHAPTER Fire 600 MANDATORY STANDARDS AND NOTIFICATION REQUIREMENTS FOR FULL-TIME CAREER FIRE PERSONNEL**

## **PART Fire 601 NOTIFICATION REQUIREMENTS OF ALL APPOINTED FULL-TIME CAREER FIRE PERSONNEL**

### **Fire 601.01 Fire Department Notification of Employment.**

(a) The hiring authority shall notify the commission of new fire personnel by submitting the commission's employee status notification form A within 15 days of the appointment.

(b) The hiring authority shall supply the following on form A:

- (1) Name, address and date of birth of new fire personnel;
- (2) Effective date of appointment and position;
- (3) Department name and address;
- (4) The extent of the new fire personnel's applicable education;
- (5) Prior fire service experience of the new fire personnel;
- (6) Indication whether the fire fighter:
  - a. Is over 18;
  - b. Has had a criminal background investigation;
  - c. Has been examined by a licensed physician; and
  - d. Meets minimum physical fitness requirements; and
- (7) Signature of hiring authority, title and date.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08

### **Fire 601.02 Fire Department Notification of Termination.**

(a) The hiring authority shall notify the commission within 15 days of any retirement, termination, or resignation by submitting the employee status notification form B.

(b) The hiring authority shall supply the following on form B:

- (1) Name and date of birth;

(2) Department name and address;

(3) Effective date of:

- a. Discharge;
- b. Retirement;
- c. Resignation; or
- d. Death.

(4) Signature of hiring authority, title and date.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss  
by #9319-B, eff 11-12-08