

MEETING MINUTES

July 10, 2024

10:30 PM – Classroom 1

Attendance

Voting Members	Present	Non-Voting	Present
Casey Burrage – Ringe FD	X	Max Dodge – FSTEMS	X
Adinara Challinor – Epping FD	X	Stephanie Corrente – FSTEMS	
David Eastman – Derry FD	X	Peter Lennon – FSTEMS	X
Philip Biron – State Fire Marshall	X	Invited Guests	Present
Brian Rapp – Claremont FD	X	William Connor	
Louis Loutrel – Laconia FD	X	Jason Fritz	
Riley Stanchina – Milford FD	X	Matthew Newton	X
Jason Smedick – FSTC	X	Shawn Wheeler	X
Nicholas Bibeau – FSTEMS	X	Christopher Wyman	X

I. Visiting Committee Orientation

- A. Curriculum development process
- B. Components of a curriculum
- C. Roles and responsibilities

II. Current Program Overview

- A. Program structure
- B. Enrollment data
- C. Exam analysis
- D. Program evaluation

III. Changes to the Standard

- A. Changes between First Responder Inspector and Inspector I
- B. Changes between Fire Inspector and Inspector II and III

IV. Establish Committee Goals

- A. Deferred until next meeting

V. Establish Meeting Schedule

- A. Meeting monthly on the first or second Wednesday of the month.

VI. Due Next Meeting

- A. FSTEMS will present course outcome statements for discussion.