

**Administrative Rules Sub Committee****MEETING MINUTES** ( Approved)**July 19, 2023****9:30 AM – Classroom 1****Members present:**

Christina Wilson, Jason Smedick, Neil Irvine, Don DeAngelis

**Members not present:**

Ron Sebastian

**Division of Fire Standards and Training & EMS Staff:**

Director Justin Cutting, Crystal Tuttle

**Guests present:** None Present**I. CALL TO ORDER****Item 1.** The meeting was called to order at 9:28 AM.**I. APPROVAL OF MINUTES****A motion was made (DeAngelis/ Smedick) to approve the April 24, 2023 minutes. All in favor. None opposed.****IV. ITEMS FOR DISCUSSION****Item 1.** Focus subjects for the Administrative Rules Subcommittee to review and make suggested changes:

1. Ownership and Revocation of Certificates Chapter 500
2. Petitions and Hearing Practice and Procedures Chapter 200

**V. OTHER COMMITTEE BUSINESS**

None

**VI. GOOD OF THE ORDER**

None

**VII. ADJOURNMENT****A motion was made (Wilson/Irvine) – to adjourn the meeting at 10:00 AM, passed unanimously.**

**NEXT MEETING: September 20, 2023 at 9:30 AM**

(Minutes: Crystal Tuttle, Administrative Assistant)