

Administrative Rules Sub Committee**MEETING MINUTES** (Not Approved)**April 24, 2023**

9:30 AM – Classroom 1

Members present:

Christina Wilson, Ron Sebastian, Neil Irvine, Don DeAngelis

Members not present:

Jason Smedick

Division of Fire Standards and Training & EMS Staff:

Assistant Director Jeff Phillips, Crystal Tuttle

Guests present: None Present**I. CALL TO ORDER****Item 1.** The meeting was called to order at 9:38 AM.**I. APPROVAL OF MINUTES****A motion was made (Irvine/ DeAngelis) to approve the April 12, 2023 minutes. All in favor. None opposed.****IV. ITEMS FOR DISCUSSION****Item 1.** Review of proposed changes in draft prepared by AD Phillips. All committee members agreed upon the draft.**A motion was made (Irvine/Wilson) to approve the changes made to the administrative rules to be presented to the full Fire Standards and Training Commission on May 4, 2023.****V. OTHER COMMITTEE BUSINESS**

None

VI. GOOD OF THE ORDER

None

VII. ADJOURNMENT

A motion was made (Sebastian/ DeAngelis) – to adjourn the meeting at 10:00 AM, passed unanimously.

NEXT MEETING: TBD

(Minutes: Crystal Tuttle, Administrative Assistant)