

Administrative Rules Sub Committee**MEETING MINUTES** (Approved)**April 12, 2023****9:30 AM – Classroom 1****Members present:**

Christina Wilson, Ron Sebastian, Jason Smedick, Neil Irvine, Don DeAngelis

Members not present:**Division of Fire Standards and Training & EMS Staff:**

Assistant Director Jeff Phillips, Crystal Tuttle

Guests present: None Present**I. CALL TO ORDER****Item 1.** The meeting was called to order at 9:40 AM.**I. APPROVAL OF MINUTES****A motion was made (Irvine/ Smedick) to approve the March 8, 2023 minutes. All in favor. None opposed.****IV. ITEMS FOR DISCUSSION****Item 1.** Chair Wilson requested a Non-public session.

- **A motion was made (Wilson/Sebastian) to enter a non-public session at 9:42 AM.**
- **A motion was made (Irvine/ DeAngelis) to exit non- public session at 10:27 AM.**

Item 2. Review of draft FSTC Administrative Rules

- Chair Wilson

V. OTHER COMMITTEE BUSINESS

None

VI. GOOD OF THE ORDER

None

VII. ADJOURNMENT

A motion was made (Sebastian/ Irvine) – to adjourn the meeting at 11:30 AM, passed unanimously.

NEXT MEETING: April 24, 2023 at 9:30 AM – Classroom 1 - Dormitory Building

(Minutes: Crystal Tuttle, Administrative Assistant)