

Administrative Rules Sub Committee**MEETING MINUTES** (Approved)**February 8, 2023**9:30AM – **Dormitory Building, Classroom 5****Members present:**

Ron Sebastian, Jason Smedick, Don DeAngelis, Neil Irvine

Members not present:

Christina Wilson

Division of Fire Standards and Training & EMS Staff:

Director Justin Cutting, Crystal Tuttle

Guests present: None Present**I. CALL TO ORDER****Item 1.** The meeting was called to order at 9:31AM.**Item 2.** Membership

- Ron Sebastian acted as Chair in the absence of Christina Wilson.

I. APPROVAL OF MINUTES**A motion was made (Sebastian/ Irvine) to approve the January 2, 2020 minutes.****All in favor. None opposed.****IV. ITEMS FOR DISCUSSION**

- Director Cutting spoke on the last meeting that was held on January 2, 2020 and he recommended the committee evaluate previous work priorities of the committee and develop their own priorities to present to the FST commission.

Item 1. Review and Discussion of Fire Administrative Rules

- Suspension & Revocation
 - The committee reviewed previous concerns from the Fire Marshal's office about any certified firefighter that had any charge related to arson and the wording for suspension and revocation. Former AG

Designee Nancy Smith had drafted changes that were not approved. The committee would like this to be a priority.

- Waivers and Reciprocity
 - The Committee discussed waivers for CPAT requirements for hiring. Also discussed was the issue of reciprocity with other states and military candidates, as well as any other hiring requirements.
 - The Committee may consider reviewing the requirements for Firefighter II and the time required to receive this certification.

Item 2. Set Committee Priorities and Work Plan

- Director Cutting suggested the committee read through the entirety of the Fire Administrative Rules and highlight things they would like to consider discussing. The committee also prioritized a review of the rules as they relate to recruitment and retention.

Item 3. Meeting Schedule

- The Committee decided to meet on the second Wednesday of the month for March and April (March 8, 2023 & April 12, 2023).

V. OTHER COMMITTEE BUSINESS

None

VI. GOOD OF THE ORDER

None

VII. ADJOURNMENT

A motion was made (DeAngelis/Irvine) – to adjourn the meeting at 10:51 AM, passed unanimously.

NEXT MEETING: March 8, 2023 at 9:30 AM – Classroom 5 - Dormitory Building

(Minutes: Crystal Tuttle, Administrative Assistant)