

Newsworthy NHFIRS

Volume 5, September 2008

INCIDENTS

Congratulations to departments reporting their NHFIRS on time!!

State Fire Marshal J. William Degnan commends those departments that have consistently kept their departments in the green. Is your department in the green?

Reporting status can be viewed at:

<http://www.nh.gov/safety/divisions/firesafety/incident/ReportingStatus.html>.

Discrepancies in reporting status can be emailed to: NHFIRS@dos.nh.gov.

The old paper forms of version 4.1 have been retired!

Departments needing assistance with updating to the electronic form of NHFIRS should contact the NH State Fire Marshal's Office.

1. Data still must be submitted one **complete** month at a time.
2. Data is due in our office no later than the fifteenth of the month following. For example: January's data is due in our office by February 15. The only exception to this policy is December's data. An extra month is allowed to finish off the year. The year-end data is due by February 15.
3. Error reports will be emailed back to the email address we received the reports from unless we are instructed to do otherwise. If submitting them on disk, instead of email, the validation reports will be on the disk.
4. Corrected reports are to be submitted with the next month's data. There is no need to submit the whole month more than once.

If you have any questions concerning this policy, please feel free to contact our office.

NHFIRS contact information:

NHFIRS Section: 603-223-4289

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NHFIRS data and questions should be e-mailed to NHFIRS@dos.nh.gov