

STATE OF NEW HAMPSHIRE



**Mechanical Safety Board**

Office: N.H. State Fire Marshal's Office  
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**MEETING MINUTES  
MECHANICAL SAFETY BOARD  
August 19, 2015**

Timothy Dupont  
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William Trombly Jr  
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Member  
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Terrell Swain  
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The scheduled meeting of the Mechanical Safety Board was held at 33 Hazen Drive, 2<sup>nd</sup> Floor Conf. Rm., Concord, NH on the above date, beginning at 9:00 am. The members present and participating were Steve Labbe, Omer Beaudoin, William Trombly Jr., and Lyndon Rickards. Absent were Terrell Swain, Tim Dupont, Steven Chartier and David Pelletier. Also attending were Shana Warriner, Administrative Supervisor / Board Secretary, Jeffrey Cyr, Chief Mechanical Inspector and Matthew Labonte, Bureau Chief.

**Non-Public Meeting**

On the motion of William Trombly Jr and second of second Lyndon Rickards the board unanimously voted to conduct a non-public session for the purpose of discussing confidential board business, namely a matter which if discussed in public would likely affect adversely the reputation of a person, other than a member of the body or agency itself and records pertaining confidential information noting that such a non-public session is authorized by RSA 91-A:3,II(c) and RSA 91-A:5,IV.

Upon the motion of William Trombly Jr and second by Lyndon Rickards the Board unanimously voted to withhold and seal the minutes of the non-public session from public disclosure pursuant to RSA 91-A:3,II on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member. Each member recorded his or her vote on the motion which passed by the unanimous vote of all members present.

**Call Meeting to Order.**

Meeting was called to order at 9:00 am.

**Non-Public**

Motion by Bill Trombly Jr. to approve John Armstrong as stated in non-public session. Second by Lyndon Rickards. All in favor.

## **Approve Minutes from Previous Meeting**

Motion by Steve Labbe to approve July 15, 2015 minutes as written. Second by Lyndon Rickards. All in favor.

## **Correspondence**

Gerald Perron from Granite State Plumbing & Heating distributed an email he received from Maria Dimitros of Manchester Community College outlining their JAG Program. Bill Trombly Jr. will get a hold of Maria and invite her to come in and speak to the board in more detail about the program.

Stephen Nugent sent an email to the board requesting board approval to test out for his gas fitters license. Rules and laws do allow for testing out now without having an out of state gas license. Mr. Nugent needs to complete the training program to get his license. Motion to deny his request for testing out by Steve Labbe. Second by Omer Beaudoin. All in favor. Chief Cyr will send out a response to Mr. Nugent with the boards' decision.

## **Legislation:**

- A. SB18: The language that was proposed by the committee was submitted to the Board of Fire Control hold a public hearing is scheduled for September 16<sup>th</sup>, 2015 at 9:00am at the NH Fire Academy 98 Smokey Bear Blvd, Concord, NH. A forthcoming informational bulletin on PVC venting will be submitted to the board for review and comment for both bulletins to the consumer and to the trade personnel.

## **Committee Reports**

- A. BCRB Update: No update.

## **Old Business**

License Layout: The board was given a copy of the look of the license changes that were made to the ID cards. Board members liked the new look with regards to the change of expiration dates now saying "NONE" when they don't hold both licenses / certifications.

Water Well Board: Rules expire next year for the water well board. New rules would require licensing plumbers to do well pump work. The board would like a subcommittee to present the boards concerns to and the water well board. Bill Trombly Jr. will be one member involved with the subcommittee and wanted to know if anyone else would like to sit as well.

## **New Business**

New Hampshire School of Mechanical Trades (NHSMT) submitted a course outline for their new Domestic Appliance Course for board review and approval. Bill Trombly Jr. had a question in regards to the wording on the outline referencing "generators" and "outdoor fireplaces". As it doesn't state that in the Law but discovered that it does say it in the rules. Bill Trombly Jr. motioned that the intent

was to include generators and outdoor fireplaces in the scope of domestic appliance technician's license. Second by Lyndon Rickards. All in favor. Also NHSMT needs to clarify under other requirements for licensing that they need to be a domestic appliance trainee. Bill Trombly Jr. motioned to table until next meeting September 16, 2015 and to invite NHSMT to come before the board to answer any questions. Second by Lyndon Rickards. All in favor.

Fuel Gas License Renewal Clarification Policy: There was discussion held to clarify the five hours of continuing education and three hours of code update and the six hours of code update. Motion to accept five hours of "continuing education" can be credited if completed prior to July 1<sup>st</sup>, 2015 and 3 hours of code update until December 31<sup>st</sup>, 2016. After December 31<sup>st</sup>, 2016 there will no longer be any acceptance of the five hours of continuing education. Bill Trombly motioned to approve the proposed policy. Second by Omer Beaudoin. All in favor.

An Attorney / Client Privileged Communication was handed out by Bill Trombly Jr as and FYI.

NFPA 58 2008 Version as accepted was distributed as an informational hand out on filling and evacuating of containers.

A draft letter to Jim Fusco was distributed by Chief Cyr for board review. Approval given by board to send out in regards to not submitting continuing education seminar lists to the office.

### **Chief Inspectors Report**

Chief Cyr reviewed his report with the board.

### **Public Comment**

None.

With no further business to address the Board meeting adjourned at 11:58 pm. ***The next meeting of the Board will be September 16, 2015 at 9:00 a.m., 33 Hazen Drive, 2<sup>nd</sup> Floor Conf. Room, Concord, NH 03301***

**End of Minutes**