

STATE OF NEW HAMPSHIRE



Mechanical Safety Board

Office: N.H. State Fire Marshal's Office
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**MEETING MINUTES
MECHANICAL SAFETY BOARD
May 21, 2014**

Timothy Dupont
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Omer Beaudoin
Vice Chairman
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Steven Chartier
Member
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Steve Labbe
Member
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David Pelletier
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Lyndon Rickards
Member
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Terrell Swain
Member
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William Trombly Jr
Member
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The scheduled meeting of the Mechanical Safety Board was held at 98 Smokey Bear Blvd, Concord, NH on the above date, beginning at 10:09 am. The members present and participating were Tim Dupont, Omer Beaudoin, Steve Labbe, Steven Chartier, William Trombly, Jr., and Lyndon Rickards, David Pelletier and Terrell Swain. Also attending were Shana Warriner, Administrative Supervisor / Board Secretary, Jeffrey Cyr, Chief Mechanical Inspector and Matthew Labonte, Bureau Chief.

Non-Public Meeting

On the motion of Tim Dupont and second of Lyndon Rickards the board voted to conduct a non public session for the purpose of discussing confidential board business, namely a matter which if discussed in public would likely affect adversely the reputation of a person, other than a member of the body or agency itself and records pertaining confidential information noting that such a non public session is authorized by RSA 91-A:3,II(c) and RSA 91-A:5,IV.

Upon the motion of Tim Dupont and Bill Trombly Jr. the Board voted to withhold and seal the minutes of the non public session from public disclosure pursuant to RSA 91-A:3,II on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member. Each member recorded his or her vote on the motion which passed by the unanimous vote of all members present.

Call Meeting to Order.

Meeting was called to order at 10:09 am.

Approve Minutes from Previous Meeting

Motion to accept minutes by Bill Trombly Jr second of Omer Beaudoin.
All in favor.

Preliminary FY 16 & 17 Budget Discussion

Michelle Thibeault and Assistant Director Max Schultz from the Fire Marshals Office spoke on the budget for FY 16 & 17. The Commissioner was in agreement that the current proposed budget was on point and requested the board prepare a statement for justification of the change to four wheel drive vehicles and the increase in overtime request. Shana will send out an update report to board members reflecting current FY revenue and current expenditures once provided by Michelle Thibeault.

Public Comment

Comment was made that 30 day grace period is confusing to licensees. People in the field think that means they are permitted to perform gas work for 30 days after the expiration. It was agreed that it is a grace period for fees only. There were complaints about the business entity license and not being able to pull permits with them as they were intended so therefore have no purpose. A suggestion was made to educate municipalities that they can be used to pull permits.

Training

None

Correspondence

None

Committee Reports

- a. BCRB Update - Meeting was canceled for this month. Tim Dupont received confirmation that he can not serve on the BCRB as of October. The next person needs to hold a masters license for at least five years in order to be considered. Bill Trombly Jr. will think about it after having some conversation with Tim Dupont. Tedd Evans will be submitting his resume for the open position as well. Tim Dupont would like to make a decision by June meeting.
- b. Rules Working Group Update – Group has worked through domestic appliance technician. Attorney Hilts has filed 100 & 200 rules with JLCAR and we are awaiting their comments for the board to respond and propose final changes. The group needs to consider how business licenses will work and to consider if plumbing and gas apprentice and trainee experience is concurrent.

Legislative Update

- a. SB 116 – No update
- b. HB 1383 – Language revised to be consistent with SB116.

Old Business

License numeration was discussed. All current numbers for plumbing and gas will remain unchanged. All new licensees will get one number for all license types. Number will include a prefix for the year (ex. 14, 15) and 6-7 digit numbers after that. Business license need to decide if we want one flat fee or per endorsement (ex. plumbing and gas).

New Business

Review proposed new ID card for licensing. Board reviewed new license. Board came to the agreement to remove the color strip from the bottom of the card. Also need to have END (endorsement) changed to "title". Title should include the following: Appliance, Hearth, Installation, Piping, Service, Master, Journeyman, Apprentice and Trainee. Endorsements will be deleted from the back of the card.

The future disciplinary hearing that was set for the June meeting will be rescheduled for the July 16, 2014 at 1:00 pm at the request of the defendant's attorney.

Chief Inspectors Report

Chief Cyr reviewed his report with the board.

With no further business to address the Board meeting adjourned at 12:40 pm. ***The next meeting of the Board will be June 19, 2014 at 10:00 a.m., 98 Smokey Bear Blvd, Concord NH 03301***

End of Minutes