

STATE OF NEW HAMPSHIRE



Mechanical Safety Board

Office: N.H. State Fire Marshal's Office
110 Smokey Bear Blvd., Concord, NH
Mailing Address: 33 Hazen Drive, Concord, NH 03305
603-223-4289, FAX 603-223-4294



**MEETING MINUTES
MECAHNICAL SAFETY BOARD
November 20, 2013**

Timothy Dupont
Chairman
dupt@comcast.net

Omer Beaudoin
Vice Chairman
omeranddolly@comcast.net

Steven Chartier
Member
schartier@justcallheritage.com

Steve Labbe
Member
steve@paradimph.com

David Pelletier
Member
pelletierd@Ualu131.org

Lyndon Rickards
Member
lrickards@eastern.com

Terrell Swain
Member
twain@capitalwell.com

William Trombly Jr
Member
bill@billtrombly.com

The scheduled meeting of the Mechanical Safety Board was held at 98 Smokey Bear Blvd, Concord, NH on the above date, beginning at 9:00 am. The members present and participating were Tim Dupont, Omer Beaudoin, Bill Trombly Jr., Dave Pelletier, Steve Labbe, Steven Chartier and Terrell Swain. Also attending were Jeffrey Cyr, Chief Mechanical Inspector; Shana Warriner, Administrative Supervisor / Board Secretary; Matthew Labonte, Bureau Chief; Ronald Lemere, State Plumbing Inspector; Earl Middlemiss, State Plumbing Inspector and David Hilts, Dept. of Safety Attorney.

Call Meeting to Order.

Meeting was called to order at 9:01am. There were enough people in attendance to have a quorum.

The next agenda item was to approve the minutes from the October 16, 2013 meeting. Bill Trombly Jr. noted that Jr. should be added anywhere his name is being placed. Also noted Dean Millard's name needed to be corrected. Bill Trombly Jr. motioned to have the minutes approved as amended and Dave Pelletier seconded. All were in favor. Steve Labbe abstained as he wasn't in attendance.

Non Public Session

Proposed to go out of order of said agenda for a non public session by Tim Dupont.

On the motion of Bill Trombly Jr. and second of Omer Beaudoin the board voted to conduct a non public session for the purpose of discussing confidential board business, namely a matter which if discussed in public would likely affect adversely the reputation of a person, other than a member of the body or agency itself and records pertaining confidential information noting that such a non public session is authorized by RSA 91-A:3,II(c) and RSA 91-A:5,IV. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

On motion of Tim Dupont and second of Bill Trombly Jr. the Board voted to go back into public session at 10:15am.

Upon the motion of Bill Trombly Jr. and second of Omer Beaudoin the Board voted to withhold and seal the minutes of the non public session from public disclosure pursuant to RSA 91-A:3,II on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member. Each member recorded his or her vote on the motion which passed by the unanimous vote of all members present.

Public Comment

Patricia Tormey from the Dept. of Education spoke to the board was looking for volunteers for the HVAC Program. They are running a half day HVAC competencies with Manchester Community College and PHCC Online.

Correspondence

1. Travis Cooper from Local 131 wanted to be approved as a seminar provider. Rules require five years as a master plumber and he does not meet the current requirements. During the making of the new rules the board will discuss on whether to change the requirements. Motion to deny by Omer Beaudoin and second by Steve Labbe. All in favor.

2. Jim Fusco spoke on the National PHCC online hybrid. There will be monitoring/mentoring program that will assist home study students. Hybrid program will use validation and verification. Jim Fusco had handouts for the members. Patricia Tormey asked if it was possible to offer courses in the North Country once in a while as North Country students need classes or satellite classes offered. Jim said they will be doing more classes in the North Country.

A motion to approve Plumbing Hybrid Mentoring Program by Steven Chartier and second by Dave Pelletier. All in favor with one extension by Bill Trombly Jr.

Motion to break by Tim Dupont at 10:54am.

Motion to go back into session by Tim Dupont at 11:04am.

Dave Pelletier after reviewing PLU 403.02 which states a person holding a NH master plumber license for at least two consecutive years or a NH journeyman plumber license for at least five consecutive years can be a seminar provider. Dave Pelletier re-motined to approve Travis Cooper as seminar provider. Second by Bill Trombly Jr. All in favor.

Old Business

1. Chief Cyr had a presentation of rules. SAF-MEC 100 rules were on Organizational Rules. He will use track changes to save time and ask that anyone with corrections let him know or changes. Chief Cyr suggested to the board to take the rules in pieces. 100 and 200 rules are non-expiring; 300-500 rules should be grouped together and save for later 600-700 rules. Dave Pelletier noted that section 101.02,3 reads five years and should be three years. In section 102.01 a definition of "supervision" needs to be incorporated into the rules. Section 103.02 requires the secretary to account for money every month. This does not implicate the business office. Chief Cyr does this in his monthly reports. Section 104.02 C in regards to 91-A requests we can charge for copies and need to set a fee schedule.

Tim Dupont asked that the board make suggestions and changes and have them for the next board meeting. Once approved Attorney Hilts will start filing rules for review and follow the other steps required to make them complete. Rules are to be reviewed individually and a revised set of rules will follow once changes are made.

2. SB116 update was given by Chief Cyr. Proposed revisions were presented to the board that contained changes in the wording, and will be going back to the legislative for approval.

12:15pm Tim Dupont motioned to adjourn for a half hour lunch break and was second by Dave Pelletier. All in favor.

12:53 Tim Dupont called the meeting back to order.

New Business

1. The new renewal form for both gas fitters and plumbing licensees was reviewed. The board requested a space be added to accommodate the required photo. Motion to approve the form with changes by Tim Dupont and second by Bill Trombly Jr. All in favor.

2. Agenda item 6b was continuing education for 2014-2015 by Chief Cyr. Chief Cyr handed out a syllabus for seminar provider continuing education. Chief Cyr went over the 2014 session and what it would be covering from highlights on new rules to internet access for our website.

3. Matt Labonte spoke about merging the websites. Explained we needed to go through OIT for a structure change. Matt Labonte stated that he would be going over individual pages and making changes with Shana Warriner. We will be adding contact information on the front page. We will also be putting up bulletins that pertain to mechanical safety including the generator link and CSST. There will be future online licensing for renewals as well.

4. Chief Cyr then went over the highlights for the 2015 seminar provider session. Tim Dupont motioned to approve the 2014-2015 seminar provider continuing education and was second by Dave Pelletier. All in favor.

5. Chief Cyr then went over the monthly Chief Inspectors report. Chief Cyr had brought the attention to the addition on the report of testing agency monthly pass and fail line.

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6. With no further business to address the Board meeting adjourned at 2:51pm. ***The next meeting of the Board will be December 18, 2013 at 9:00 a.m., 98 Smokey Bear Blvd, Concord NH 03301***

End of Minutes