

STATE OF NEW HAMPSHIRE



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EARL M. SWEENEY  
ASSISTANT COMMISSIONER

SCOTT R. BRYER, CPA  
CHIEF OF ROAD TOLL OPERATIONS

March 24, 2010

Dear Licensee:

Please be advised that the State of New Hampshire Road Toll Bureau will begin to allow secure Internet electronic filing (E-File) of reports, schedules, and applications related to the following licensed taxpayers: motor fuel, biodiesel, oil discharge and pollution control, and motor fuel and petroleum products transporter. [Note: the Road Toll Bureau will require all licensees, whether E-File or paper filers, to use new report formats for all the above license categories.] The Road Toll Bureau anticipates E-File of reports beginning in July, 2010 (reporting period June, 2010); you will receive more information in the coming months.

Listed below are some of the benefits you will receive from the E-File system:

- No paper return to complete and mail;
- Accessible 24/7 for filing returns and paying tax;
- Calculation of tax or refund due;
- Faster processing of your return;
- Acknowledgement that your return has been filed; and
- Acknowledgement that your payment has been received.

Taxpayers can enter tax return information directly into the E-File system, or upload an electronic data interchange (EDI) formatted return into the E-File system. For more information about EDI, including the EDI certification process, please read the enclosed EDI guide. Be advised that starting April 1, 2010, EDI taxpayers may access and subsequently file EDI certification files at the following URL: <https://cert.roadtoll.nh.gov>. If you still have questions that are not answered by the EDI guide, please contact the EDI Coordinator at (603) 271-1047, or send email to the following: [NHEDIRoadToll@dos.nh.gov](mailto:NHEDIRoadToll@dos.nh.gov).

In order to participate in the E-file program, you must be registered with the NH Department of Safety Road Toll office. If you have questions regarding registration or internet requirements, please contact the Road Toll Office at (603)271-2311. More information will be forthcoming; please bookmark and visit the NH Department of Safety's Road Toll Bureau web page at the following: [www.nh.gov/safety/divisions/administration/roadtoll/index.html](http://www.nh.gov/safety/divisions/administration/roadtoll/index.html).

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Marshall".

Eric Marshall  
Road Toll Administrator

Enclosures

NH Department of Safety, Division of Administration EDI Implementation Guide  
E-File Computer System Requirements