

PAYING A BALANCE DUE

If there is a balance due on your account and you have online access to the NH IFTA IPC System, you may pay your balance online. Log in and choose **Work On My IFTA Account**. On the following screen you have the option to **View Account Balance**, or **Make a Payment**.

The screenshot shows the top navigation bar with the New Hampshire Department of Safety logo on the left and the IPC IFTA Processing Consortium logo on the right. Below the navigation bar is a menu with tabs for Logout, Actions, Reports, Tools, and IFTA. The main content area displays the account name "Account 9999 - JOHNNY CASH" and a red "QA" status indicator. The text "Work On IFTA for License Year 2018 (Taxable Mileage Ranking = Not Available)" is followed by a "Return to Previous Page" link. A list of three steps is provided: 1. Select the License Year you would like to work with: 2017 2018; 2. Select the 2018 License you would like to work with: 01/01 - 12/31 Paid; 3. What would you like to do? Under "Account", there are two links: "View Account Balance" and "Make a Payment", both of which are highlighted with red arrows. Under "2018 License", there are five links: "Edit License", "Cancel License", "View Renewal Form", "View Decal Orders", "View License Document", and "View License Summary". At the bottom, a table lists license returns with columns for Effective, License, Quarter, Return, Return Status, Date, and Action.

Effective	License	Quarter	Return	Return Status	Date	Action
01/01 - 12/31	Original (Paid)	4				
		3				

Either one of those choices will bring you to the **Account Balance Summary** screen as shown below:

Account Balance Summary

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Outstanding Balance Summary

Application System	Amount Due
Total IFTA Orders	\$40.00
Total IFTA Returns	\$170.09
Grand Total	\$210.09

Pending Refund and Reserve Credit Summary

[View Credit Balance](#)

Pending Refund(s)

There are no pending refunds for this account

Credit Reserved on Invoice(s)

There are no reserved credits

Invoice

The following invoices are due but not paid. Please select the Invoice(s) that you would like to pay at this time.

[Select All](#) [Select None](#)

Select Invoice	Invoice #	Type	Invoice Description	Date Due	Amount	Credit Pending	Amount Due	Amount Paid	Actions
<input type="checkbox"/>	83639	IFTA Decal	Account 9999, Lic Year 2018, Ord 2	01/20/2018	\$20.00	\$0.00	\$20.00		Comments
<input type="checkbox"/>	83644	IFTA Decal	Account 9999, Lic Year 2018, Ord 3	02/09/2018	\$20.00	\$0.00	\$20.00		Comments
<input type="checkbox"/>	83643	IFTA Return	2017 Q4 Diesel Quarterly Return 0	01/31/2018	\$170.09	\$0.00	\$170.09		Comments

User Maintained Text. To be updated by the jurisdictions

Select the payment(s) you want to make, (you can choose all open balances at once), and click on **Continue**. You will then be brought to the **Verify Invoices Selected to Pay** screen shown below:

A

Verify Invoices Selected to Pay

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Invoice

Invoices Selected to Pay

The following items have been selected to be paid.

Invoice #	Type	Invoice Description	Date Due	Amount	Credit Pending	Amount Due	Amount Paid
83639	IFTA Decal	Account 9999 Lic Year 2018 Ord 2	01/20/2018	\$20.00	\$0.00	\$20.00	
83644	IFTA Decal	Account 9999 Lic Year 2018 Ord 3	02/09/2018	\$20.00	\$0.00	\$20.00	
83643	IFTA Return	2017 Q4 Diesel Quarterly Return 0	01/31/2018	\$170.09	\$0.00	\$170.09	

Continue to Payment

Application System

Total IFTA Orders Invoices

Amount Due

\$40.00

Total IFTA Returns Invoices

\$170.09

Grand Total

\$210.09

- Verify the Invoices Selected to Pay
- Select the Continue button to proceed to the payment options page or select Cancel to be taken back to the previous page.

Once you have verified these are the invoices you wish to pay then click on **Continue** and you will be brought to the following screen:

Paid Original IFTA License for 2018 effective 01/01 - 12/31 -- Payment Options

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Potential Available Credit

Apply to Invoices [Re-Select Invoices](#)

Invoice #	Invoice Description	Amount	Credit Pending	Amount Due
83639	Account 9999, Lic Year 2018, Ord 2	\$20.00	\$0.00	\$20.00
83644	Account 9999, Lic Year 2018, Ord 3	\$20.00	\$0.00	\$20.00
83643	2017 Q4 Diesel Quarterly Return 0	\$170.09	\$0.00	\$170.09

Bill Summary

Total IFTA Orders	\$40.00
Total IFTA Returns	\$170.09
Total Amount Due	\$210.09

Select a payment method

Pay via Check
When paying by check, include one copy of the invoice with payment.
Department of Safety
Road Toll Bureau
33 Hazen Drive
Concord, NH 03305
(603) 271-2311

Pay via Credit Card

Select which type of payment method you would like. If you choose the **Pay via Check**, and then click on **Process Payment**, a message will appear in red stating:

- **Once payment is received by the state, the return will be marked as paid.**

If you choose **Pay via Credit Card**, and then click on **Process Payment**, you will be brought to the **IFTA Processing Consortium (IPC) Payment Page**, see below:

(DEV) IFTA Processing Consortium (IPC) Payment Page

Review Your Order

Total Amount: USD 20.00

[« Return to \(DEV\) IFTA Processing Consortium \(IPC\) Payment Page](#)

Pay With Your Credit Card

Cardholder Name Credit Card Number Expiry Date (MMYY)



Security Code

CVV2 is the Visa term for the 3-digit security code on the back of the credit card (Visa and MasterCard). For American Express, it is 4-digits and located on the front.



Address

City State/Province ZIP/Postal Code

Country

Your private information is secured using SSL (Secure Sockets Layer), the leading security protocol on the Internet. Information is encrypted and exchanged with an https server.

We respect your privacy. We will pass your name, address or e-mail address on only to the merchant.

Secure Payment provided by [First Data Corp.](#)

Once the information has been added click on the **Pay With Your Credit Card**. The following screen will show you it processed completed successfully:

Account 9999 - JOHNNY CASH

QA

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-- Payment Receipt --

Please print or e-mail this payment receipt for your records.

[E-mail Receipt](#)

[Print Receipt](#)

Transaction Summary

The following invoices have been paid:

Invoice #	Invoice Description	Amount	Amount Paid	Actions
83642	Account 9999_Lic Year 2018_Ord 1	\$10.00		Comments
Totals			\$10.00	

Payment Summary

Date Paid	Postmark Date	Payment Description	Transaction ID	Payment Amount	Actions
02/09/2018	02/09/2018	Electronic Credit Card		\$10.00	

Choose **E-mail Receipt** or **Print Receipt** if you need one for your records.