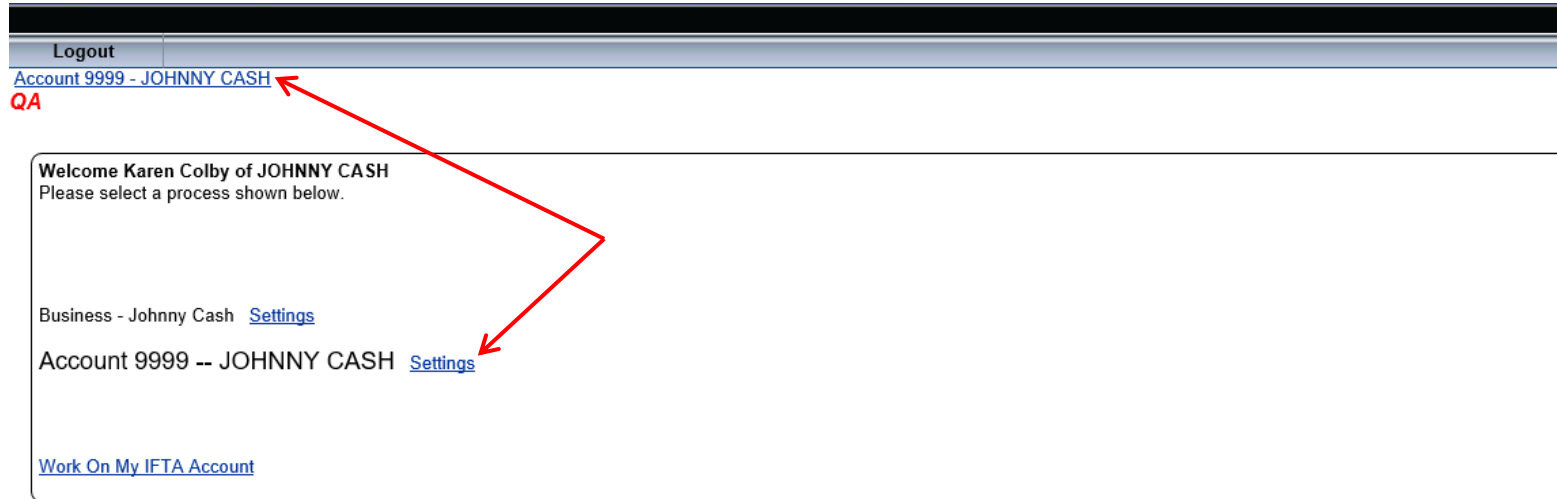


Maintain IFTA Account

Once an Account is established, account information and preferences can be viewed and edited. To maintain account information start with the **User Home Page**, see below:



The screenshot displays the user interface for maintaining an IFTA account. At the top, there is a navigation bar with a "Logout" link. Below this, the user's account information is shown: "Account 9999 - JOHNNY CASH" with "QA" in red text below it. A red arrow points from this account name to the "Settings" link in the main content area. The main content area is titled "Welcome Karen Colby of JOHNNY CASH" and includes the instruction "Please select a process shown below." It lists two options: "Business - Johnny Cash" with a "Settings" link, and "Account 9999 -- JOHNNY CASH" with a "Settings" link. A red arrow points from the "Settings" link under "Account 9999 -- JOHNNY CASH" to the "Settings" link under "Business - Johnny Cash". At the bottom of the main content area, there is a link for "Work On My IFTA Account".

Click the **Settings** link or **Account # - NAME** link under the menu bar. The **Account # - NAME** link is displayed on all IFTA pages making account information accessible as IFTA functions are performed or reviewed.

Once **Settings** is selected the following screen appears:

[Account 9999 - JOHNNY CASH](#)

QA

Reviewing Account 9999 - JOHNNY CASH

[Return to Previous Page](#)

Account Information Maintain			
Business Type	LLC (Limited Liability Company)		
Legal Name	JOHNNY CASH		
DBA			
USDOT Number			
Taxpayer Identification Type	FEIN		
Taxpayer ID Number	****9999		
Account Sequence Number	0		
USDOT Status			
USDOT Type			
External Additional Identifier			
Interstate Status			
Last MCS-150 Update Date			
IFTA First Established Date	01/17/2018		
Physical Address	33 HAZEN DRIVE CONCORD, NH 03301		
Country	Merrimack		
Country	USA		
Mailing Address	33 HAZEN DRIVE CONCORD, NH 03301		
Country	USA		
Primary Phone Number	603-555-1212		
Primary Fax Number			
Account Options			
Officers listed for this Account Maintain			
(No Officers found)			
Contacts listed for this Account Maintain			
IFTA Contact Type	Name	Phone Number	E-Mail Address
Primary	JOHN CASH	603-555-1212	
Account Security Maintain			
Licensing Agencies			
User Accounts Associated with this Account			

Click on the **Maintain** link next to each of the categories to view and maintain information in these sections. For instance, clicking on the **Maintain** link for **Account Information** will bring you to the following screen:

Account Names			
Legal Name *	JOHNNY CASH		
DBA Name			
Account Information			
USDOT Status			
USDOT Type			
Interstate Status			
Last MCS-150 Update Date			
Phone Numbers			
Phone (main) *	603-555-1212	Ext.	
			Phone Country * United States ▼
Fax (main)			Fax Country United States ▼
Physical Location (no PO box)			
Street *	33 HAZEN DRIVE		
Street 2			
Postal Code *	03301	Find Cities	Clear
			Jurisdiction * NH - New Hampshire ▼
City *	CONCORD		County * Merrimack (33013) ▼
Country *	United States ▼		
Mailing Address			
Street *	33 HAZEN DRIVE		
Street 2			
Postal Code *	03301	Find Cities	Clear
			Jurisdiction * NH - New Hampshire ▼
City *	CONCORD		
Country *	United States ▼		

<input type="button" value="Update"/>	<input type="button" value="Cancel"/>
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Here changes can be made, and when complete click on the **Update** button.