

NEW IRP ACCOUNT REQUIREMENTS

- Active Interstate DOT# (www.fmcsa.dot.gov)
- Employer Identification Number (www.irs.gov)
- 2 proofs of physical address in NH matching town registration
- Town Portion of Registration
- 2290 for a vehicle with a GVW of 55,000 lbs. or more, must be filed 60 days from date of purchase (www.irs.gov)
- IRP form Schedule A/E (application to set up IRP account)
- IRP form Schedule B (estimated mileage)

Both Schedule A/E and Schedule B forms can be obtained by calling the IRP Office at 603-227-4110 – 23 Hazen Drive, Concord NH 03301

NEW IFTA ACCOUNT REQUIREMENTS

- IFTA Application
 - W-9
- Both the IFTA Application and W-9 forms can be obtained online or at the Road Toll Bureau – 33 Hazen Drive, Concord NH 03301, 603-271-2311***
- UCR (Unified Carrier Registration)– can pay in office if NH based/or online (www.ucr.gov)
 - Active Interstate DOT# (www.fmcsa.dot.gov)
 - Copy of current registration
 - Secretary of State – Needs to be up to date. If the account is in a business name, the name must be registered with the State of NH. (www.quickstart.sos.nh.gov)

When setting up both an IRP and IFTA account all payments are taken individually. IRP payments are to be made to State of NH – DMV and IFTA payments are to be made to State of NH – Road Toll

