NEW IRP ACCOUNT REQUIREMENTS

- Active Interstate DOT# (www.fmcsa.dot.gov)
- Employer Identification Number (www.irs.gov)
- 2 proofs of physical address in NH matching town registration
- Town Portion of Registration
- 2290 for a vehicle with a GVW of 55,000 lbs. or more, must be filed 60 days from date of purchase (www.irs.gov)
- IRP form Schedule A/E (application to set up IRP account)
- IRP form Schedule B (estimated mileage)

  *Both Schedule A/E and Schedule B forms can be obtained by calling the IRP Office at 603-227-4110 – 23 Hazen Drive, Concord NH 03301*

NEW IFTA ACCOUNT REQUIREMENTS

- IFTA Application
- W-9

  *Both the IFTA Application and W-9 forms can be obtained online or at the Road Toll Bureau – 33 Hazen Drive, Concord NH 03301, 603-271-2311*
- UCR (Unified Carrier Registration)– can pay in office if NH based/or online (www.ucr.gov)
- Active Interstate DOT# (www.fmcsa.dot.gov)
- Copy of current registration
- Secretary of State – Needs to be up to date. If the account is in a business name, the name must be registered with the State of NH. (www.quickstart.sos.nh.gov)

*When setting up both an IRP and IFTA account all payments are taken individually. IRP payments are to be made to State of NH – DMV and IFTA payments are to be made to State of NH – Road Toll*