

## NEW IRP ACCOUNT REQUIREMENTS

- Active Interstate DOT# ([www.fmcsa.dot.gov](http://www.fmcsa.dot.gov))
- Employer Identification Number ([www.irs.gov](http://www.irs.gov))
- 2 proofs of physical address in NH matching town registration
- Town Portion of Registration
- 2290 for a vehicle with a GVW of 55,000 lbs. or more, must be filed 60 days from date of purchase ([www.irs.gov](http://www.irs.gov))
- IRP form Schedule A/E (application to set up IRP account)
- IRP form Schedule B (estimated mileage)  
*Both Schedule A/E and Schedule B forms are obtained at the IRP/IFTA Office – 33 Hazen Drive, Concord NH 03301*

## NEW IFTA ACCOUNT REQUIREMENTS

- IFTA Application
- W-9  
*Both the IFTA Application and W-9 forms are obtained online or at the IRP/IFTA Office – 33 Hazen Drive, Concord NH 03301*
- UCR (Unified Carrier Registration)– can pay in office if NH based/ or online ([www.ucr.in.gov](http://www.ucr.in.gov))
- Active Interstate DOT# ([www.fmcsa.dot.gov](http://www.fmcsa.dot.gov))
- Copy of current registration
- Secretary of State – Needs to be up to date. If account is in business name, the name must be registered with the State of NH.  
([www.quickstart.sos.nh.gov](http://www.quickstart.sos.nh.gov))

***When setting up both an IRP and IFTA account all payments are taken individually.***

Phone Number: (603)271-2311; Fax Number: (603)271-8211

Road Toll Website: <http://www.nh.gov/safety/divisions/administration/roadtoll>