

BOARD OF PSYCHOLOGISTS



MINUTES of September 9, 2016

The September 9, 2016 meeting of the Board of Psychologists convened at 9:00 a.m. with the following members present:

Steven C. Atkins, Psy.D. Chair
Polly Hall, Esq., Vice Chair
Anna L. Elbroch, Esq.
Roger L. Peterson, Ph.D.
Susan G. Vonderheide, Ph.D.
Vincent N. Scalese, Ed.D.
Catherine E. Shanellaris, Esq.

Absent: None

The Board voted to approve the minutes of August 5, 2016 on a motion from Catherine Shanellaris with a second by Anna Elbroch.

PUBLIC MINUTES

QUALIFICATION AND LICENSURE

1. **TEMPORARY LICENSE REQUEST**

The Board reviewed a request from Laura Van Schaick-Harman, Psy. D. for temporary license in the State of New Hampshire for a 30 day period. By unanimous vote the Board granted Dr. Schaick-Harman's request.

2. **APPLICATIONS FOR LICENSURE**

The Board reviewed the application of Victoria D. Kennedy, Ph.D. Dr. Kennedy is applying for licensure under Mhp 301.05(c) Application Process for Those Licensed in Another State and hold a current Certificate of Professional Qualification. The Board determined that additional information was needed. Dr. Atkins will review the letter before it is sent.

The Board reviewed the application of Kate S. Linnea, Ph.D. and noted that Dr. Linnea has submitted an application completed for the State of Vermont. The Board will only accept the forms issued by the State of New Hampshire when applying for licensure.

The Board reviewed the application for licensure of Christopher M. Spofford, Ph.D. and determined that Dr. Spofford has submitted all documents required in the Administrative rules and meets the requirements for licensure. The Board voted on a motion from Anna Elbroch with a second by Vincent Scalese to issue Dr. Spofford's license.

3. APPLICATION TO TAKE THE NATIONAL EXAMINATION

The Board approved of the following application to take the National Examination on a motion from Anna Elbroch with a second by Vincent Scalese:

Sivan Rotenberg, Psy.D.

4. CONTINUING EDUCATION AUDITS

The Board reviewed the documentation of continuing education provided by the following individuals and agreed that all have met the requirements set forth in Mhp 402:

Kathi A. Borden, Ph.D.

Daniel J. Edwards, Psy.D.

Timothy Bray, Ph.D.

Karen Gillock, Ph.D.

Laurie Crider, Psy.D.

Eileen S. Greedon, Psy.D.

Martha Dunn, Psy.D.

Scott Schinaman, Psy.D.

The Board voted to require Susan Hawes, Ph.D. to provide additional information no later than October 5, 2016. Letter to Dr. Hawes will be written by Anna Elbroch and reviewed by the Board's Attorney. Roger Peterson recused.

The Board voted to require Stephen Kelliher, Psy.D. to provide additional information no later than October 5, 2016. The letter to Dr. Kelliher will be written by Anna Elbroch.

The Board voted to require Kimberly Tappen, Psy.D. to provide additional information no later than October 5, 2016. The letter to Dr. Tappen will be written by Anna Elbroch.

The Board voted to require Lynn Paulus, Psy.D. to provide additional information no later than October 5, 2016. The letter to Dr. Paulus will be written by Anna Elbroch.

The Board voted to require Melissa Wallace, Psy.D. to provide additional information no later than October 5, 2016. The letter to Dr. Wallace will be written by Anna Elbroch and reviewed by the Board's Attorney. James Halla recused.

5. CANDIDATE FOR SUPERVISION AGREEMENT

The Board voted on a motion from Anna Elbroch with a second by Susan Vanderheide to approve the supervisory agreements of the following individuals:

Evan C. Bick, Psy.D.

Heidi Dunham, Psy.D.

6. REQUEST TO RETAKE THE EXAM

The Board reviewed Giovanni Montenegro's question sent to the Board via e-mail stating that there are no courses offered by any Psychology department and requesting to be allowed to take coursework through Psychprep. The Board was unanimous to respond to Mr. Montenegro that he may take the coursework through Psychprep for this portion of the requirements.

7. Peter Danles, Executive Director of the Office of Professional Licensure and Certification met with the Board. This was designed for the Board to meet the new Executive Director and ask any questions they may have about OPLC's operations.
8. **John Capuco, Psy.D.** – was scheduled to address the Board regarding temporary licensure. Dr. Capuco did not appear before the Board.
9. Rules:
 - a. Attorney Lambardi met with the Board to provide the changes to the proposed Administrative Rules. The Board went through all proposed changes. The Board has directed the Rules Attorney to move forward with the changes as discussed. Anna Elbroch, Cathy Shanelaris, and any other Board member who is available will attend the Joint Legislative Committee on Administrative Rules meeting on September 15, 2016.
10. Questions:
 - a. Joan Glutting, Ph.D. asked the Board if a psychologist, who is licensed in another State, could practice until the individual obtained licensure if the person's notes were signed off by a licensed psychologist. On a motion from Anna Elbroch with a second by Roger Peterson the Board voted to respond: NH RSA 329-B:17, I would require the psychologist to be "working under the direct supervision of a person licensed by the board." The Board would require the supervisor's name and license number. In accordance with RSA 329-B:17, the supervisor will be held directly responsible for any violations of this Board's statutes and rules during the supervision period. The psychologist is strongly urged to apply for New Hampshire licensure as soon as possible.
 - b. Jessica M. Brooks asked the Board what is the total amount of face-to-face client hours needed to complete the postdoctoral internship year. The Board instructed their Administrator to respond that this is not a client hour specification, what is required is 1500 hours of supervised post-doctoral supervised hours or professional experience.
 - c. Amy Lansing, Ph.D. asked the Board how long does she have to take the EPPP after applying for licensure? How is the transition period between completion of necessary hours and sitting for the EPPP supposed to be documented? The Board instructed their Administrator to respond that in this scenario Dr. Lansing would extend her supervision and proceed under those guidelines.

- d. Danielle Gissinger, Ph.D. asked the Board if she is permitted to work clinically as the staff psychologist under direct supervision of a licensed psychologist or would she need a temporary NH license? The Board instructed their Administrator to provide the following information: NH RSA 329-B:17, I requires her to be “working under the direct supervision of a person licensed by the board.” She must provide her supervisor’s name and license number within 5 days. In accordance with RSA 329-B:17, her supervisor will be held directly responsible for any violations of this Board’s statutes and rules during the supervision period. She is strongly urged to apply for New Hampshire licensure as soon as possible.
10. Sally Garhart, NH Physicians Assistance Program. The Board tabled the discussion on this topic until the October meeting.
11. American Psychological Association – Guidelines for the Practice of Telepsychology. The Board tabled the discussion on this topic.

ADJOURN: on motion by Anna Elbroch with a second by Roger Peterson, the motion to adjourn at 2:30 P.M. carried in the affirmative.

Minutes respectfully submitted by Tina M. Kelley, Administrator.

Polly Hall, Esq., Vice Chair

at meeting dated

09/09/16

Motion to commence non-public session:

Upon the motion of Anna L. Elbroch with a second by Polly Hall, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and noting that such a non-public session is authorized by RSA 91-A: 3, II (c), RSA 91-A: 3, II (e), RSA 91-A: 5, IV, *Lodge v. Knowlton*, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

NON-PUBLIC SESSION:

[Minutes kept separately]

Motion to keep minutes of non-public session confidential:

Upon the motion of Susan Vonderheide to adjourn with a second by Roger Peterson, the Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.