



New Hampshire
Office of Energy & Planning

PLANNING AND ZONING CONFERENCE

Saturday, October 30, 2004

8:00 a.m. - 3:00 p.m.

Waterville Valley Conference Center, Waterville Valley NH

8:00 a.m. - REGISTRATION BEGINS
8:30 a.m. - ORIENTATION - White Mountain Room
12:15 p.m. LUNCH - White Mountain Room

TRACK I - BASICS FOR PLANNING & ZONING BOARDS

9:00 - 10:30 Basics for the Planning and Zoning BoardsWaterville Room
➤ **H. Bernard Waugh, Jr., Esq. - Gardner, Fulton and Waugh, Lebanon NH**

This session will cover topics germane to planning boards and zoning boards of adjustment including rules of procedure, conflict of interest, the right-to know law, conducting public hearings and meetings and the inter-relationship between both boards. It is important for all boards to know the parameters of their jurisdiction and the opportunities they have to work with the "other" board to provide a smooth and efficient process.

10:45 - 12:15 Planning Board Roles and ResponsibilitiesWaterville Room
➤ **Ben Frost, AICP, Senior Planner - NH Office of Energy and Planning, Concord NH**
➤ **Clay Mitchell, Esq., Town Planner - Town of Newmarket NH**

Learning the nuts and bolts of your duties on the planning board is no easy assignment! Your struggle may be over if you participate in this session. The session will cover the major responsibilities of a planning board -- master planning, subdivision, site plan, the CIP -- and understanding the distinctions between the different types of development and guidelines to follow in decision-making. Learn about the role of the planning board and the relationship to the ZBA and their duties. There are many opportunities to interact which are often overlooked! *ZBA members are encouraged to attend.*

1:30 - 3:00 Zoning Board Roles and ResponsibilitiesWaterville Room
➤ **Susan Slack, Esq. - Local Government Center, Concord NH**

Need help figuring out the duties of the ZBA? If you do, then this session is tailored just for you. The session will cover the major responsibilities of a ZBA -- administrative appeals, special exceptions, and variances -- and understanding the distinctions between the different types of appeals and guidelines to follow in decision-making. Learn about the role of the ZBA and its relationship to the planning board and their duties. Too often, many opportunities for interaction are overlooked! *Planning board members are encouraged to attend.*

TRACK II - ADVANCED PLANNING TOPICS

9:00 - 10:30 State Development PlanValley Room
➤ **Ben Frost, AICP, Senior Planner - NH Office of Energy and Planning, Concord NH**
➤ **MaryAnn Manoogian, Director - NH Office of Energy and Planning, Concord NH**

The State Development Plan contains the guiding principles for the proper utilization of all of New Hampshire's resources, and its vision should reflect the desires of the public relative to the future. The plan provides a basis for identifying critical issues facing the state, determining state priorities, allocating limited state resources, and it should account for the plans of various state agencies, as well as the state's regions and municipalities. This is an opportunity to hear what is proposed and to tell us what you think!

10:45 - 12:15 Siting of Renewable Energy Generation Valley Room

- **Thomas B. Getz, Chair - NH Public Utilities Commission, Concord NH**
- **MaryAnn Manoogian, Director - NH Office of Energy and Planning, Concord NH**
- **Susan Slack, Esq. - Local Government Center, Concord NH**

There's a lot of talk about reducing our dependency on foreign oil, but what does that mean for local communities in terms of siting renewable energy? The answer is not simply "blowin' in the wind." This session will deal with how zoning and site plan review interplay with state requirements. This is an opportunity to learn about the role of the Facility Site Evaluation Committee (FSEC), the Public Utilities Commission (PUC) and the obligations of local land use boards in the siting of renewable energy generation facilities.

1:30 - 3:00 Wetlands Ordinances and Soil-Based Lot Sizing Valley Room

- **Steve Hundley, State Soil Scientist - Natural Resources Conservation Service, Durham NH**
- **Ray Lobdell - Lobdell Associates, Landaff NH**

Water and soil – there is little else more basic than that! Learn some pointers and techniques from our speakers on revising or adopting wetlands regulations and the relationship with state requirements. The other focus for this session is a presentation and discussion on the new soil-based lot sizing guidelines and how you can adopt or amend your regulations to stay current with the new recommendations.