Loading Your COMPLETE Holdings to the New NHU-PAC

Several NHAIS libraries have expressed an interest in loading the records from their local systems onto the NHU-PAC as a batch. Beginning in 2003, Network Services will be contacting the individual libraries who have expressed interest in this project.

If your library does not currently have a complete set of holdings on the NHU-PAC and you are interested in loading your complete holdings, please complete this form and return it to NHSL – Network Services after you have begun adding holdings for your current acquisitions to the NHU-PAC.

PLEASE PRINT CLEARLY

Library Name: _____

HSA code: _____

Contact person for this project

Name: _____

Phone: _____

Email address: _____

Local System Information

Type of system: _____

Version: _____

1. Are you currently adding holdings for new acquisitions to the NHU-PAC?
   YES -- Please continue completing this form.
   NO -- We will not be able to load complete holdings for your library until you are adding new items to the system on a regular basis.

2. Can you export full MARC records from your local system?
   YES -- Please continue completing this form.
   NO -- We will not be able to load complete holdings for your library through this process.

3. How many unique bibliographic records are in your local system? _____

4. Does this represent the complete holdings of your library? YES NO

5. What do you want done about the holdings your library currently has on the NHU-PAC?
   ❏ delete them and replace them with the export from my local system
   ❏ add the export from my local system to my existing holdings

6. Please indicate which tag and subfield in your records contains each of the following:

   oclc control # (or ocm) _____ ❏ not in local records
   LCCN _____ ❏ not in local records
   local call number _____ ❏ not in local records

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