I. PURPOSE:
   To establish guidelines for the efficient operation of vending machines located on Department of Corrections (DOC) owned or occupied facilities.

II. APPLICABILITY:
   All vending machine operations on sites owned or operated by the DOC.

III. POLICY:
   It is the policy of the DOC that canned drinks and snack items suitable for vending sales will be operated under the auspices of the NH Department of Education. Profits from sales from machines available to DOC staff and visitors will be used for the benefit of the NH Department of Education’s Business Enterprise Program in the Bureau of Vocational Rehabilitation’s Services for the Blind and Visually Impaired.

IV. PROCEDURES:
   A. Monitoring:
      1. The Security Operations Officer at each facility will function as the vending operation monitor with regards to variety and quality of products and sufficient items available.
      2.

REFERENCES:

Standards for the Administration of Correctional Agencies
Second Edition. Standards