



4. If the committee determines that the employee has the potential to succeed in the Academy or in a subsequent Academy within one year of the end of the probationary period and will be an asset to the Department, then they will make the recommendation that employment be continued.
  5. If, on the other hand, the committee determines that the employee will not succeed, the committee will recommend dismissal. A written record will be made of the reasons that the committee recommended dismissal.
  6. If an employee is recommended for dismissal, the written record will be forwarded to the Commissioner for appropriate action.
- B. All new corrections officers will be required to participate in the Field Training Program.
- C. All employee evaluations and reports generated before the Academy, and reports or evaluations generated during the Academy, will become part of the employee's personnel file.

REFERENCES:

Standards for the Administration of Correctional Agencies  
Second Edition Standards

Standards for Adult Correctional Institutions  
Fourth Edition Standards

Standards for Adult Community Residential Services  
Fourth Edition Standards

Standards for Adult Probation and Parole Field Services  
Third Edition Standards

Other

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