

SUPPLEMENTAL JOB DESCRIPTION

Classification: Sr. Psychiatric Social Worker Function Code: 8160-046

Position Title: Correctional Line Psychiatric Social Worker Date Established: 8/15/88

Position Number: 12984 Date of Last Amendment: 3/7/18

SCOPE OF WORK: To plan, organize and supervise the delivery of social work services for sexual offender treatment of offenders in the NH Department of Corrections, working in close and immediate contact with prisoners on a daily basis while maintaining security.

ACCOUNTABILITIES:

Performs a complicated, detailed and involved assessment of a highly professional nature to gather sensitive background material from offenders, family members, service providers, schools, guardians, legal professionals as indicated, as well as reading past clinical records to formulate a comprehensive psychosocial assessment order to make clinical recommendations for interventions and aftercare needs.

Supervise/train other clinical staff, unit counselors, students and volunteers in recognizing mental illness and suicide prevention of best practices of sexual offender's treatment services within the mental health delivery system and-NH DOC policies regarding the provision of sexual offender treatment

Conduct sexual-offender treatment ,mental health initial interviews in direct contact with offenders, which includes review of potential suicidality, history of substance abuse and use of mental health services and assign mental health scores in order to receive appropriate care for offenders utilizing the correctional mental health system facilitating a therapeutic community for sexual offenders, providing individual interventions as appropriate, triaging mental health issues with other clinicians, and providing treatment at other continuums of the treatment service in order to provide care for sexual offenders

On the basis of an in-depth comprehensive psychosocial assessment develops treatment goals, implements offenders and family related interventions, as indicated, in conjunctions with the interdisciplinary team and is responsible for ensuring that an ongoing discussion of discharge issues occurs with all the stake holders. Enhancing services provided to the offenders through use of polygraph services and referrals to other NH Department of Corrections programming etc.

Provide crisis intervention services including suicide assessments. Utilizes interventions consistent with current research relevant to developmental, cultural and age/disability-specific needs. Gathers information to analyze the efficacy of interventions and documents this in the clinical record.

Consults with housing unit staff at the prison facilities to identify high risk offenders as well as ensure continuity of the care.

Participate in Quality Improvement activities including participation in Performance Improvement teams to analyze out treatment practices, organizational structures, in order to enhance services and align with current best practices.

Establish and maintain highly sensitive contacts with a wide range of community agencies. Advocates to service providers and appropriate agencies to ensure that necessary community supports are available to facilitate development of an optimum discharge plan, which may include residential placement, return to general prison population, or other appropriate settings. The nature of these contacts requires exercise of considerable judgment and sensitivity, as the outcome can affect quantity and quality of services provided to patients and/or offenders.

Develops and participate in a mental health and sexual offender's treatment policy reviews to develop procedures for offenders/patients. Provides input into Sexual offender treatment policies as they are reviewed to develop procedures for offenders/patients.

Develops treatment groups as necessary based on changes in best practice for treatment of sexual offenders.

MINIMUM QUALIFICATIONS:

Education: Master's degree in Social Work (MSW) from a college or university approved by the Council on Social Work Education.

Experience: Five years' experience involving psychiatric social work (mental, emotional or behavioral disorders) prior to or subsequent to obtaining the graduate degree with at least two years in a supervisory capacity.

License/Certification: Must possess a valid driver's license. Must be licensed as a Licensed Independent Clinical Social Worker (LICSW) in the State of New Hampshire or eligible for licensure through reciprocity in the State of New Hampshire.

Special Requirements: Successful completion of the Corrections Academy and continuing Certification as correctional line personnel as established by the certifying authority.

DISCLAIMER STATEMENT: The supplemental job description lists typical examples of work and is not intended to include every job duty and responsibility specific to a position. An employee may be required to perform other related duties not listed on the supplemental job description provided that such duties are characteristic of that classification.

SIGNATURES:

The above is an accurate reflection o the duties of my position.

Employee's Name and Signature

Date Reviewed

Supervisor's Name and Title: Administrator II #12868

The above job description accurately measures this employee's job duties,

Supervisor's Signature

Date Reviewed


PN

3/7/18

Division of Personnel

Date Reviewed

Ella Fredette
HR Administrator

Date Reviewed