



NH Department of Corrections

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STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS

BUREAU OF PROGRAMS

VISION STATEMENT

The New Hampshire Department of Corrections will be an integrated correctional system staffed by a highly motivated and professional workforce, conducting leading edge offender management and treatment programs throughout the rehabilitative life cycle with state of the art facilities and technology. We will inspire trust and confidence in our ability to ensure public safety.

MISSION STATEMENT

It is the mission of the New Hampshire Department of Corrections: To enhance the public safety of the State of New Hampshire for its citizens, To provide effective custody and control, correctional treatment and supervision of criminal offenders throughout the total correctional system including probation, parole and incarceration, To provide the opportunity for offender rehabilitation, and promote staff professional development and personal growth in a safe and secure environment.

GUIDING PRINCIPLES

The NH Department of Corrections is committed to fulfilling its mission by upholding the following principles:

INTEGRITY

We will adhere to the highest ethical standards and accept responsibility for our decisions and actions.

RESPECT

We will treat all employees, offenders and the public with fairness, honesty, consideration and dignity while recognizing individual diversity.

PROFESSIONALISM

We will be FIRM, FAIR and CONSISTENT in the performance of our duties and responsibilities. As positive role models, we will take pride in maintaining the quality of our services through our performance, appearance and continued education and training.

We will instill trust and teamwork by providing support to co-workers and promoting cooperation and open communications.

STATE CORRECTIONAL FACILITIES:

- NH State Prison for Men
281 N State St, Concord
NH State Prison for Women
317 Mast Rd, Goffstown
Lakes Region Facility
1 Right Way Path, Laconia
Northern NH Corr. Facility
138 East Milan Rd, Berlin
Community Corrections
Calumet House
Lowell St, Manchester
North End House & Men's
Minimum Security Unit
281 N State St, Concord
Shea Farm House & Women's
Minimum Security Unit
60 Iron Works Rd, Concord
Secure Psychiatric Unit
281 N State St, Concord
Division of Field Services
105 Pleasant St, Concord
Probation/Parole District Offices throughout the State of New Hampshire



SEPARATE JURISDICTIONS

Each of the ten New Hampshire counties handles local adult criminal pre-trial, pre-sentence and adult misdemeanor convictions and the NH Dept of Health and Human Services handles all juvenile justice. Each jurisdiction is autonomous and has independent rules and clearance procedures that may differ from the New Hampshire Department of Corrections.

OFFENDER SUPPORT
from the
RELIGIOUS COMMUNITY



A joint presentation of the

OFFICE OF THE CHAPLAINS
(603) 271-6170; 271-1863; 752-0341
and the
OFFICE ON CITIZEN INVOLVEMENT & VOLUNTEERS
(603) 271-7355

Mailing Address:
NH State Prison, PO Box 14
Concord, NH 03302-0014

ROLE OF RELIGION

Correctional institutions have long recognized the rehabilitative value of religion in the life of the incarcerated. The NH Department of Corrections welcomes those from diverse faith communities as we carry out our mission, including the management of adult felony offenders from maximum security through parole supervision.

Of paramount concern is the safety of the public, correctional staff and offender population. All members of the public are subject to criminal records review prior to contact with offenders. This agency urges caution and protection of one's personal identity when working with offenders at any classification as offender custody levels can change abruptly. More than 97% of inmates are released back to society – your neighborhood – many within the next few years.

WORKING WITH OFFENDERS

Anticipate and respect diverse inmate religious perception and passion when nurturing their spiritual journey. Inmate property, movement and communications are strictly controlled. Prison staff must inspect all items entering and leaving the facility. All curriculum, brochures and similar program handouts must be reviewed and approved by prison chaplain or staff well in advance. Exchange of personal correspondence, gifts, books or other tangible items between inmates and volunteers or non-inmate-related visitors is prohibited.

CATEGORIES OF RELIGIOUS INVOLVEMENT

Religious correctional involvement with criminal offenders includes Pastoral Visitation, Religious Volunteering within facilities, Volunteering with ex-prisoners, and independent non-prison community initiatives. Contemporary offender management practices dictate that these

designations are distinct and exclusive assignments within corrections. Approval for multiple categories of service will not be considered without compelling justification. Change of designated service category may require one-year's separation from any correctional involvement.

PASTORAL VISITATION

Clergy and appointed religious delegate visits for spiritual counseling with an individual inmate during regular scheduled visiting times for the inmate without penalty to the limited number of monthly visits from listed visitors. Submit a completed *Citizen Involvement Application* and attach an endorsement letter from your ecclesiastic authority. Following review, you will be designated an **APPROVED RELIGIOUS VISITOR** with access granted into state prison system Visiting Rooms, only.

IN-PRISON VOLUNTEER

Faith community member who intends to conduct approved group religious education and corporate worship with the incarcerated is required to submit a completed *Citizen Involvement Application* and attend *Orientation*, before certification and designation as an **AUTHORIZED VOLUNTEER** and granted access within state correctional facilities for a renewable 3-year term.

IN-COMMUNITY VOLUNTEER

Faith community member intending involvement with ex-prisoner reintegration to society and community networking support through **Aftercare, Mentoring, and Worship Escort** programs, working closely with corrections staff on pre-release planning and post-release supervision must submit a completed *Citizen Involvement Application* and attend *Orientation*, before certification and designation as an **AUTHORIZED VOLUNTEER** for Field Services.

NON-PRISON ACTIVITY

Many from faith communities organize support groups for relatives of the incarcerated, participate in seasonal gift drives and faith group parties for children of incarcerated parents, or seek to be a prisoner pen pal. National ministries often coordinate these activities and network community members anonymously with prisoners incarcerated in a wholly different region of the country. None of these initiatives are under the jurisdiction of the NH Department of Corrections, but caution is urged to safeguard personal property and identity privacy whenever involved with offenders or their relations.

DONATIONS

Congregate religious items may be donated but only by advance coordination with a chaplain, based on facility need and storage capacity and subject to an approval by Governor and Council. Donation of any religious item or literature to an inmate must be processed through the chaplain and prison property office and subject to delay or rejection. Monetary, food or other transitory donations to an inmate are prohibited.

STATE PRISON INMATE VISITS

Once clear of initial prison reception, an inmate is privileged to invite up to 20 family members and friends to be on that inmate's visiting list and may have 2 visits per month. Members of a faith community seeking to maintain personal contact with an inmate for friendship or temporal support may accept an inmate's request, be subject to New Hampshire Code of Administrative Rules Cor.305.02 – Cor.305.05, and then added to the individual inmate visiting list, but shall not be considered for pastoral visitation or volunteering.