



DEPARTMENT OF CORRECTIONS
STATE OF NEW HAMPSHIRE
P. O. BOX 1806
CONCORD, NH 03302-1806

INTRA-DEPARTMENT MEMORANDUM
Office of the Commissioner

FROM: William L. Wrenn
Commissioner

DATE: September 27, 2016

SUBJECT: Legal Mail

OFFICE: Commissioner's Office
Phone: 271-5603

TO: All Staff and Inmates

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Effective October 3, 2016: PPD 5.26 *INMATE MAIL SERVICE* has been amended as indicated below.

B. Mail Security Screening

14. All incoming personal and business mail must not be bound. No correspondence will be accepted with any type of binding attached to the pages of the document.

G. Legal Mail

9. All legal mail must not be bound. No legal correspondence will be accepted with any type of binding attached to the pages of the document.

Thank you,

A handwritten signature in cursive script that reads "William L. Wrenn".

William L. Wrenn
Commissioner