



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
OFFICE OF THE COMMISSIONER

Helen E. Hanks
Commissioner

P.O. BOX 1806
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www.nh.gov/nhdoc

Benjamin R. Jean
Assistant Commissioner

Date: August 5, 2020

To: All Staff and Residents
Subject: Non-Contact Visits – Privileged & Scheduled
From: Commissioner Helen E. Hanks

Effective the week of August 10th, 2020, non-contact room visits will be conducted via scheduled appointment. In order to be eligible for a non-contact visit, residents must be disciplinary free for one (1) year prior to the proposed visit, not produced a positive urinalysis for two (2) years (excluding NHDOC prescribed medication) and be free from any visiting restrictions. Eligible residents may receive one (1) visit per month as space and appointments allow.

Visitation Guidelines:

- Visits will be 45 minutes in duration
- Each visit may accommodate a maximum of two (2) adult visitors, 18 years of age or older. No minor children will be permitted into the facility.
- Visitors must be approved on the resident’s visiting list.
- All standards set forth in PPD 305.00 *Visiting Policy* apply.
- All parties (visitors and resident) must don a face covering over their nose and mouth prior to entering any of our facilities and for the duration of the visit.
- Designated visiting room workers will clean and disinfect the visitation area and contact surfaces between each visit.

Visiting Request Process:

- Resident’s may request a visit by submitting a request slip to the visiting room (NHSP-M), Cpl Pike (NNHCF) or Front Door (NHCFW) two to three weeks prior to the proposed visiting day.
- Request slip must include the following information:
 - Proposed date and time that corresponds with their housing unit.
 - Visitors full name and date of birth.
 - An alternative date/time must be provided as a secondary visiting option.

Visitor Screening Process:

- Visitors will be required to bring and wear their own fabric face covering or surgical mask for the duration of the visit (no alcohol, tobacco or inappropriate pictures on coverings will be allowed).
- Visitors are required to successfully complete the NHDOC COVID-19 screening process (which includes a temperature check, symptom screen (for [symptoms of COVID-19](#)), a question regarding contact with a confirmed or suspected case of COVID-19 in the prior 14 days, and a question



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regarding whether the visitor has traveled outside of NH, VT, ME, MA, RI and CT in the previous 14 days).

- Visitors that refuse to participate in COVID-19 screening or wear a face covering will be denied entrance into the facility.
- Visitors will be requested to use alcohol-based hand rub on entry to the facility.
- The NHDOC reserves the right to terminate a visit if a visitor displays symptoms that raises concerns regarding COVID-19 or other conduct which would disrupt the orderly flow of the institution.
- The visitors must maintain at least 6 feet of distance from the staff at all times except when staff are conducting searches. Searches will be conducted in a manner to reduce prolonged exposure to the visitor (10 minutes or less).
- Visitation should be monitored to ensure compliance with face coverings and physical distancing.

New Hampshire Correctional Facility for Women’s Non-Contact Visiting Schedule

SESSION	TIME	Monday	Wednesday	Sunday
#1	0700-0745	Wellness	C3	C2
#2	0800-0845	Wellness	C3	C2
#3	0900-0945	Wellness	C3	C2
#4	1000-1045	Wellness	C3	C2
#5	1200-1245	Wellness	C3	C2
#6	1300-1345	Wellness	C3	C2

New Hampshire State Prison for Men’s Non-Contact Visiting Schedule

SESSION	TIME	Tuesday	Wednesday	Saturday
#1	0830-0915	MCN	HNK/MCS	HNK/MCS
#2	0930-1015	MCN	HNK/MCS	HNK/MCS
#3	1030-1115	MCN	HNK/MCS	CLOSED
#4	1230-1315	MCN	HNK/MCS	MCN
#5	1330-1415	MCN	HNK/MCS	MCN

Updated NHSP-M Schedule on Page 4 / Updated as of 8/5/20 2:14



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Northern New Hampshire Correctional Facility's Non-Contact Visiting Schedule

SESSION	TIME	Friday	Saturday	Sunday
#1	0800-0845	C3	C3	C2
#2	0900-0945	C3	C3	C2
#3	1000-1045	C3	C3	C2
#4	1100-1145	C3	C3	C2
#5	1200-1245	C3	C3	C3
#6	1300-1345	C3	C2	C3
#7	1400-1445	C3	C2	C3

Respectfully,

Helen E. Hanks
Commissioner

Update as of August 5th 2020 at 2:14pm to Memo from Commissioner Hanks Entitled:

Non-Contact Visits – Privileged & Scheduled

New Hampshire State Prison for Men Non-Contact Visitation Schedule

Legend

Green- Family Visits by Unit

Red- Closed

Yellow- Attorney Visits

HNK/MCS have more visit days because of the combined units.

SESSION	TIME	Sunday	Monday	Tuesday Attorney Visits	Wednesday	Thursday Attorney Visits	Friday	Saturday
#1	0830 0915	C	C	MCN	R&D	0800 0900 CCU	C	MCN
#2	0930 1015	L	L	MCN	HNK/MCS	HNK/MCS	L	MCN
#3	1030 1115	O	O	MCN	HNK/MCS	HNK/MCS	O	MCN
LUNCH		Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
#4	1230 1315	E	E	HNK/MCS	HNK/MCS	MCN	E	HNK/MCS
#5	1330 1415	D	D	HNK/MCS	HNK/MCS	R&D	D	HNK/MCS
#6	1830 1915				HNK/MCS	MCN		
#7	1930 2015				HNK/MCS	MCN		