



DEPARTMENT OF CORRECTIONS
STATE OF NEW HAMPSHIRE
P. O. BOX 1806
CONCORD, NH 03302-1806

INTRA-DEPARTMENT MEMORANDUM
Office of the Commissioner

FROM: Helen E. Hanks
Commissioner

DATE: June 5, 2020

SUBJECT: Non-Contact Attorney Visits

TO: All Staff and Residents

OFFICE: Commissioner's Office Phone: 271-5603

In review of the State's prevalence rates of COVID-19 and operations, departmental facilities will post operational access for non-contact visits for attorneys assigned to active cases on behalf of residents incarcerated in NHDOC facilities. These non-contact visits for attorneys will be on a first come first serve basis. Each facility will have a schedule of available times with cleaning completed between each attorney non-contact visit for both the attorney side and resident side of the non-contact spaces.

Attorneys will be required to bring and wear their own fabric face covering, surgical mask or N95 mask. Attorneys who do not wear a mask will not be permitted access to the visiting space. Attorney's will be required to complete the NHDOC COVID-19 screening and pass it in order to enter for the non-contact visit. There will be no exchange of paperwork between attorneys and residents permitted.

The department will also continue to provide the same resources to attorneys that have been available during the COVID-19 pandemic.

We appreciate everyone's involvement to make these non-contact visits successful and patience as we work to create these non-contact attorney client communications.

Non-contact attorney visits will be available effective June 10th based on each facility assigned schedule. These will be published on the nhdoc.gov webpage.

Respectfully,

Helen E. Hanks
Commissioner



**STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
NEW HAMPSHIRE CORRECTIONAL FACILITY
FOR WOMEN**

Helen Hanks
Commissioner

Nicole Plante
Warden

42 PERIMETER ROAD
CONCORD, NH 03301
603-271-0200 FAX: 603-224-7068
TDD Access: 1-800-735-2964

To: All Staff and Residents
From: Warden Plante
Subject: Attorney Non-Contact Visits
Effective: June 10, 2020

Effective June 10, 2020 the NHDOC is resuming access for non-contact visits for attorneys assigned to active cases on behalf of residents incarcerated in NHDOC facilities. These non-contact visits for attorneys will be on a first come first served basis. In between visits, both the attorney side and resident side of non-contact spaces will be cleaned per CDC guidelines.

Attorneys will be required to bring and wear their own fabric face covering, surgical mask or N95 mask. Attorneys who do not wear a mask will not be permitted access to the visiting space. Attorneys are required to complete the NHDOC COVID-19 screening (which includes a temperature check) and pass it in order to enter. There will be no exchange of paperwork between attorneys and residents permitted.

New Hampshire Correctional Facility for Women

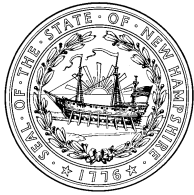
Attorney non-contact visits will be conducted by pre-scheduled appointment only on Tuesdays and Thursdays between 0730-1200 1300-1700 and 1800-2030hrs.

Attorneys may schedule a visit by contacting Cindy Baker @ 271-0065.

Attorneys shall report to the NHCFW Lobby to begin the screening process.

Respectfully,

Warden Plante
Warden Plante



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
NEW HAMPSHIRE STATE PRISON - CONCORD

Helen Hanks
Commissioner

Michelle T. Edmark
Warden

P.O. BOX 14
CONCORD, NH 03302-0014
603-271-1801 FAX: 603-271-4092
TDD Access: 1-800-735-2964

To: All Staff, Residents, and Attorneys

From: Warden Edmark

Subject: Attorney Non-Contact Visits

Effective: June 10, 2020

Effective June 10, 2020 the NHDOC is resuming access for non-contact visits for attorneys assigned to active cases on behalf of residents incarcerated in NHDOC facilities. These non-contact visits for attorneys will be on a first come first served basis (by appointment). In between visits, both the attorney side and resident side of non-contact spaces will be cleaned per CDC guidelines.

Attorneys will be required to bring and wear their own fabric face covering, surgical mask or N95 mask. Attorneys who do not wear a mask will not be permitted access to the visiting space. Attorneys are required to complete the NHDOC COVID-19 screening (which includes a temperature check) and pass it in order to enter. There will be no exchange of paperwork between attorneys and residents permitted.

Facility: New Hampshire State Prison for Men

Schedule of Availability:

General Population: Visits will be held on Tuesdays and Thursdays.

Session 1: 0800 – 0845

Session 2: 0900 – 0945

Session 3: 1000 – 1045

Session 4: 1100 – 1145

Session 5: 1300 – 1345

Session 6: 1400 – 1430

Reception & Diagnostics Unit and the Close Custody Unit: Visits will be held on Wednesdays.

Session 1: 0800 – 0845-Close Custody Unit

Session 2: 0900 – 0945-Close Custody Unit

Session 3: 1000 – 1045-Close Custody Unit



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
NEW HAMPSHIRE STATE PRISON - CONCORD

P.O. BOX 14
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603-271-1801 FAX: 603-271-4092
TDD Access: 1-800-735-2964

Helen Hanks
Commissioner

Michelle T. Edmark
Warden

Session 4: 1100 – 1145-Reception & Diagnostics Unit

Session 5: 1300 – 1345-Reception & Diagnostics Unit

Session 6: 1400 – 1430-Reception & Diagnostics Unit

****Visits will not be permitted while a resident is in a quarantine period.**

Special Housing Unit: Visits will be held Monday-Friday

Session 1: 0800-0845

Session 2: 0900-0945

Session 3: 1200-1245

Session 4: 1300-1345

Contact for Scheduling:

- Please call 271-1812 to schedule appointments for General Population, Reception & Diagnostics, & Close Custody Unit
- Please call 271-1927 to schedule appointments for Special Housing Units

Reporting Instructions:

- All attorneys will report to the "White Porch Entrance" of the facility to be screened prior to proceeding to the Visiting Room or Special Housing Unit Entrance.
- Once cleared, attorneys will take their screening form to the visiting access point (Visiting Room Main Entrance or SHU entrance), and present the form to the staff member providing them access to the facility.



**STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS**

**Helen E. Hanks
Commissioner**

**NORTHERN NEW HAMPSHIRE CORRECTIONAL FACILITY
138 EAST MILAN ROAD
BERLIN, NH 03570
603-752-2906**

**Corey Riendeau
Warden**

**To: All Residents and Staff, Northern New Hampshire Correctional Facility
From: Corey Riendeau, Warden, Northern New Hampshire Correctional Facility
Subject: Attorney Non-Contact Visits
Effective: June 10, 2020**

Effective June 10, 2020 the NHDOC is resuming access for non-contact visits for attorneys assigned to active cases on behalf of residents incarcerated in NHDOC facilities. These non-contact visits for attorneys will be on a first come, first served basis. In between visits, both the attorney side and resident side of non-contact spaces will be cleaned per CDC guidelines.

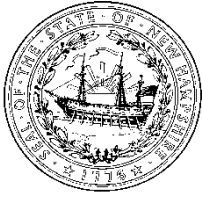
Attorneys will be required to bring and wear their own fabric face covering, surgical mask, or N95 mask. Attorneys who do not wear a mask will not be permitted access to the visiting space. Attorneys are required to complete the NHDOC COVID-19 screening form (which includes a temperature check) and submit it for entry into a NHDOC facility. There will be no exchange of paperwork between attorneys and residents permitted.

Facility: Northern New Hampshire Correctional Facility

Schedule of Availability: Monday through Thursday between the hours of 0800 and 1600hrs
By appointment only

Contact for Scheduling: Shift Commander at 603-752-2906

Reporting Instructions: Schedule appointment with the Shift Commander. Upon entry to the facility, the attorney will complete the facility screening process. There are only three non-contact rooms available so a scheduled appointment is required to access the room. At the conclusion of the visit, the attorney will exit the facility as usual.



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF MEDICAL AND FORENSIC
SERVICES

Helen E. Hanks
 Commissioner

Paula L. Mattis
 Director, Medical and
 Forensic Services

P.O. BOX 1806
 CONCORD, NH 03302-1806
 603-271-5563 FAX: 603-222-2333
 TDD Access: 1-800-735-2964
www.nh.gov/nhdoc

To: Parties Involved in On-Site Attorney Visits
 From: Paula Mattis, Director, Medical and Forensic Services
 Subject: Attorney Non-Contact Visits
 Effective: June 10, 2020

 Effective June 10, 2020 the NHDOC is resuming access for non-contact visits for attorneys assigned to active cases on behalf of residents incarcerated in NHDOC facilities. These non-contact visits for attorneys will be on a first come, first served basis. In between visits, both the attorney side and resident side of non-contact spaces will be cleaned per CDC guidelines.

Attorneys will be required to bring and wear their own fabric face covering, surgical mask, or N95 mask. Attorneys who do not wear a mask will not be permitted access to the visiting space. Attorneys are required to complete the NHDOC COVID-19 screening form (which includes a temperature check) and submit it for entry into a NHDOC facility. There will be no exchange of paperwork between attorneys and residents permitted.

Facility: SPU/RTU
 Schedule of Availability: By appointment only
 Contact for Scheduling: Heather Wood at 271-7924

Reporting Instructions: Schedule appointment with Ms. Wood. The attorney will present at Zone 7 (the normal SPU/RTU entrance) to complete the facility screening process. There is only one non-contact room available so a scheduled appointment is required to access the room. At the conclusion of the visit, the attorney will exit the facility as usual.