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MEMORANDUM

TO: **DHR, Agencies, Consultants**

DATE: November 6, 2012

SUBJECT: File Reviews Required for Project Review

FROM: Edna Feighner, Review and Compliance Coordinator

Recently, the DHR has had an increase in requests for clarification on what types of projects may **exclude** reviews of the DHR's research files. The following Request for Project Reviews do not need to provide file searches for review purposes:

- Dock replacement projects-replacing existing docks with similar structures.
- New docks-only if in area of recent development; for example, standing structures that are less than 50 years old.
- Raw land projects reviewed for EPA/SWPPP or NOI/GCP permits.

File reviews must be completed for all other types of projects. This saves the potential cost of duplicating resource identification efforts and expedites review by DHR staff.

Please direct all questions to Chris St. Louis, Review and Compliance Support Staff, at 271-3558.