



## NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES

State of New Hampshire, Department of Cultural Resources  
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[www.nh.gov/nhdhr](http://www.nh.gov/nhdhr)

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[preservation@dcr.nh.gov](mailto:preservation@dcr.nh.gov)

### Architectural Historian Consultant List Application

1. Applicant Name: \_\_\_\_\_

2. Firm Name (If Applicable): \_\_\_\_\_

3. Address: \_\_\_\_\_

4. City/State/Zip: \_\_\_\_\_

5. Phone Number/Extension: \_\_\_\_\_

6. E-Mail: \_\_\_\_\_

7. Web Site: \_\_\_\_\_

8. Please Check the Appropriate Specialization/Product/Service Offered by Applicant  
(See Definitions on the Back of this Sheet):

*NH State Survey Program*

*Compliance Services*

*National Register of Historic Places*

*Preservation Tax Incentives*

*NH State Property Documentation*

*Base Line Documentation*

9. Calendar Year Applicant Began Professional Work in Historic Preservation: \_\_\_\_\_

10. Attachments:

- Applicant Resume Highlighting Preservation Work in Areas of Specialization Being Applied for
- Three References (Name, Address, Phone Number, and Relationship)
- (Optional) Product Samples and or Additional Information on Work Experience

*Applicant is Responsible to Notify the NH Division of Historical Resources with Changes in Information*

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For Office Use Only:

36CFR61 qualified architectural historian? \_\_\_\_\_

Date Added to List: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Attended a DHR Sponsored Training on \_\_\_\_\_

*Architectural history consultants seeking to be placed on the New Hampshire Historical Resources Consultant List for state architectural survey should submit appropriate documentation demonstrating the project manager's 36CFR61 qualifications as an historian or architectural historian, experience with architectural survey, previous work in New England, and familiarity with or previous experience with the New Hampshire forms.*

## **Definitions:**

The New Hampshire Division of Historical Resources state **survey program** seeks to provide comprehensive information on the built architectural and engineering resources of New Hampshire. The program utilizes two specialized forms, the Individual Inventory form and the Area form, as well as specialized forms for culverts and bridges which may be used for certain projects.

Under state and federal laws, the DHR works with other governmental agencies to review publicly-assisted projects that may affect historical or archeological resources. Historic preservation "Review & Compliance" (R&C) is a consultation process to identify significant historic properties in the planning stage of a project, so that any harm to them can be avoided or minimized. Tasks for **compliance services** may include assisting the project proponent with the preparation of Request for Project Review forms; completing NH Inventory Forms, Effect Tables, and Memoranda of Agreements and mitigation documents. Facilitating public participation activities may also be required.

The **National Register of Historic Places** is the official list of the Nation's historic places worthy of preservation. The program uses the National Register application form created by the National Park Service and follows the National regulations for the submission of nominations for listing on the National Register.

The **Preservation Tax Incentive** program provides a 25% tax credit for certified rehabilitations of certified historic buildings. NH Tax credit projects are completed in a partnership between the developer, the NH Division of Historical Resources, and The National Park Service. Applications follow a three step process. A working knowledge of the National Register program is needed as is experience applying the *Secretary of the Interiors' Guidelines for the Rehabilitation of Historic Buildings*.

The New Hampshire Division of Historical Resources' **New Hampshire State Property Documentation program** is the state's version of HABS/HAER/HALS documentation, housed at the state level. Properties are most frequently documented at this level to mitigate the complete loss of the resource or major structural changes to a significant structure. This work is not part of the NH State Property Documentation program but may be part of mitigation efforts.

The NH Division of Historical Resources holds several easements through Section 106 mitigation and State and Federal land transfers. **Baseline documentation** is provided for each easement and captures the existing conditions of the property to aid the development of work plans under the easement. Baseline documentation can range from historic structure reports to archival photographs and a list of character defining features for the property.