

# Covid 19 Timber Sale Showing and Bid Opening Procedures

**\*\*\*6/15/20 UPDATE\*\*\***

Dear Bidders:

As you are already aware, the forest products industry has been deemed essential under the Governor's Stay at Home Order. As such, we plan to move forward with the sale of timber from state lands this spring. However, we will be making a few changes to the showing and bid opening processes to help ensure your safety during the Covid 19 Pandemic.

## Showings

1. If you wish to attend a showing, you must pre-register by contacting **Robin** at the Concord office directly. If you do not pre-register, you will not be on the attendee list, and you will be turned away at the showing.
2. Pre-registration will be open from the time a notice goes out until 24 hours prior to the showing date, no exceptions.
3. Pre-registration will be capped at **10** individuals, one pre-registration per company or business, no exceptions.\*
4. Please practice social distancing while inspecting timber. We are outdoors and have ample room to exceed the six-foot guideline.
5. As always, you may request a prospectus and review the sale area on your own at any time after the showing date.

## Bid Openings

1. All bids must either be mailed to the Concord office, or arrangements may be made with Robin for direct drop off at the Concord office. We do not guarantee the ability to accept dropped off bids without making arrangements at least 24 hours in advance due to limited staffing in the building.
2. Bid openings will continue to remain closed to the public for the time being.
3. As always, bid results will be available shortly after the opening via email.

For questions about timber sales - Will Guinn - Administrator, Forest Management Bureau, NH Division of Forests and Lands, 172 Pembroke Road, Concord, NH 03301. Tel. 271-2645, e-mail [William.Guinn@dncr.nh.gov](mailto:William.Guinn@dncr.nh.gov).

To pre-register or request a prospectus - Robin Trombley - Administrative Assistant, Forest Management Bureau, NH Division of Forests and Lands, 172 Pembroke Road, Concord, NH 03301. Tel. 271-2214, e-mail [Robin.Trombley@dncr.nh.gov](mailto:Robin.Trombley@dncr.nh.gov).

\* Anyone who pre-registers and does not attend with out providing a valid explanation in advance will not be allowed to pre-register for the next sale, no exceptions.

These are difficult times and we are trying to be fair to everyone under the circumstances. We thank you in advance for your understanding and cooperation.

**If you do not feel well for ANY reason please stay home!**