



## Artist Emergency Grants

Deadline: Sunday, May 3, 2020

Applications must be submitted by 11:59 PM ET



New Hampshire  
State Council on the Arts

The New Hampshire Artist Emergency Grant program will provide **\$500** grants to artists who have lost income due to the loss of jobs or cancellation/modification of specific, scheduled gigs or opportunities (e.g., commissions, performances, contracts, workshops, classes, etc.) because of COVID-19. This program is funded in part by the [New England Foundation for the Arts](#).

### Who May Apply?

Individual [professional](#) New Hampshire artists, 18 years of age or over, who devote a majority of their time to practicing, performing and/or teaching an arts discipline, who can document lost income due to the COVID-19 pandemic. Applicants must also have been New Hampshire residents for at least one full year and still be residents at the time grants are awarded. **Due to limited funds, artists may receive only one Artist Emergency Grant.**

### Who May Not Apply?

- Organizations or corporations
- Current undergraduate or graduate students
- Full-time Pre-K-12, college or university faculty are not eligible to apply. Adjunct and part-time faculty **are** eligible.

### What Will This Grant Support?

This grant will assist artists in recouping financial losses due to canceled or modified work/events **since Governor Sununu's declaration of the New Hampshire State of Emergency ([Executive Order 2020-04](#)) on March 13, 2020**, including:

- Performances in all performing arts disciplines
- Readings, panels, and speaking opportunities
- Classes, workshops or teaching artist residencies
- Festivals, exhibitions or events
- Non-refundable travel costs for attending conferences, meetings, events or festivals that have been canceled
- Non-refundable travel costs for artist residencies
- Non-refundable touring costs

**Documentation of the losses, i.e., cancellation/modification notification (dated no earlier than March 13, 2020) is required.**

### Restrictions

This program does not support:

- Creation of new work
- Equipment purchases
- Costs associated with producing a music recording (CD or DVD) or the publication of a book
- Costs for framing artwork
- Subscriptions and memberships
- Financial aid/tuition costs to pursue degree-granting opportunities
- Previously incurred debts or deficits not related to COVID-19
- Travel costs that exceed current state per diems (please use [this tool](#) to calculate travel per diems)
- The presentation (e.g., exhibit) of artwork in a non-public venue



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- Costs associated with international travel
- Research projects
- Retreats
- Apprenticeships
- Please refer to the full list of [ineligible expenses](#).

### Funding Criteria and Review Process

Awards are based on a competitive internal review process. Each application is reviewed on the basis of its own merits and against others in the application pool. Limited funds are available. Equitable distribution of awards will be considered as part of the review process.

Funding recommendations will be forwarded to the State Arts Councilors for review and approval. If the individual's cumulative total of grants received from the State Arts Council for that Fiscal Year (July 1 - June 30) is \$2,500 or more, the grant recommendation must be submitted to the Governor and Executive Council for approval. Errors and omissions may affect evaluation of your application, so please prepare your application carefully and follow instructions.

### How to Apply

Applicants are strongly encouraged to view the [instructional video](#) for this grant opportunity. We regret that feedback cannot be given on draft or completed applications. Applicants should also review the [legal and reporting requirements](#) for NHSCA grant funding.

### Required Documents

Applicants are required to upload all documents to our [online system](#). Please keep a copy for your own records.

- **Narrative** (no longer than one page) identifying programming/events that have been modified or canceled as a result of the Governor's declared State of Emergency on March 13. Your narrative should include a clear, specific, and thorough explanation of the modifications/cancellations with detailed evidence of significant impact on your livelihood.
- **Artist summary resume** (not required for artists on NHSCA Artist Rosters)
- **Artist work samples** if not linked in narrative

### Submitting the Application

NHSCA uses an online application system, [Submittable](#). Watch [instructional videos](#). [Click here to start the online application](#).

### Deadline

Applications must be completed by 11:59 PM Eastern Time on the deadline date. Late applications will not be accepted. The Council cannot accept applications transmitted by email and is not responsible for uncompleted online applications.

### Notification of Award

No formal announcement regarding a funding decision and/or grant amount will be sent to any applicant until after the Council meeting (meeting dates are listed on the NHSCA website) after the grant panel review. At that time applicants will receive official notification of the Council's action. This notification may take up to 6 weeks after the application deadline.



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### Payment

Checks are issued by Administrative Services of the State of NH, not the Department of Natural and Cultural Resources or NHSCA. Upon receipt of properly executed grant forms, the State of New Hampshire generally pays grants under \$10,000 to grantees within four to six weeks. If an individual is awarded \$2,500 or more or has received other NHSCA funds which bring the cumulative total received for that fiscal year (July 1 - June 30) to \$2,500 or above, grants must be approved by Governor and Executive Council; consequently, payment can take up to 10 weeks. All awards are subject to availability of funds. Please plan cash flow accordingly.

**IMPORTANT:** All grant agreements must be returned within 60 days of award date. Failure to return the grant agreement by that date could result in cancellation of the grant and reallocation of funds. Payment of a grant will be withheld if final reports for previous grants are not in compliance with policy below.

### Grant Period and Reporting Requirements

A [final report](#) is due no later than June 30, 2021. An extension of up to three months may be requested. The request for extension must be made in writing, before the deadline for filing has passed to the grant coordinator and should briefly note why the extension is necessary and the date the report will be submitted.

Failure to submit the final report by the required date will result in the individual becoming ineligible to apply for NHSCA funding for two years. Additionally, failure to submit the final report may result in a withholding of funds from any currently awarded NHSCA grant.

### Questions about the Artist Emergency Grant program?

Ginnie Lupi, Director, at [virginia.lupi@dncr.nh.gov](mailto:virginia.lupi@dncr.nh.gov), 603-271-8418

### Questions about the online application system at Submittable?

[support@submittable.com](mailto:support@submittable.com), 855-467-8264, x2, <https://submittable.help/>