

New Hampshire State Council on the Arts
DRAFT Council Meeting Minutes
July 25, 2016, 9:30 a.m.

(Plymouth State University, 2 Pillsbury Street 5th Floor Conference Room, Concord, NH)

Arts Councilors Present:

Chair Dr. Roger Brooks, Jacqueline Kahle (Vice Chair), Angela Brown*, Sara Germain, Mary McLaughlin, Elizabeth Morgan, Tim Sink, William Stelling, Billie Tooley**, Peter Warburton, and J. Christopher Williams*
* via Skype ** via phone

Arts Councilors Absent:

Emile Birch, Susan Duprey and Jason Tors

Staff Present:

Department of Cultural Resources, Arts Division: Virginia (Ginnie) Lupi, Director; Cassandra Mason, Chief Grants Officer (CGO); Julianne Gadoury, Arts Education Coordinator (AE), Emily Killinger (Visual Arts Associate) and Mikael Pluhar (Summer Intern)

MOTIONS (carried):

- To accept the minutes from the April 25, 2016 meeting
- To approve the Arts Education Conference Partnership \$15,000
- To approve the Poetry Out Loud Partnership \$24,000
- To approve the Artist Residency in School Grants \$18,190
- To approve the Youth Arts Project Grants \$29,875
- To approve the Arts in Health Care Project Grants \$16,225

I. Open Meeting:

Chair Dr. Roger Brooks called to order the meeting of the New Hampshire State Council on the Arts at 9:30 a.m. on July 25, 2016.

II. Remembrances of the late Van McLeod:

Chair Brooks lead the reflection with a shared remembrance of Van McLeod, Commissioner of the Department of Cultural Resources, who recently passed away. Councilors Jackie Kahle, Timothy Sink, William Stelling, Elizabeth Morgan, Billie Tooley, Chris Williams and Director Ginnie Lupi also shared remembrances of Commissioner McLeod.

III. Minutes from Last Meeting:

MOTION PASSED

Chair Brooks called for a motion to accept the minutes from the April 25, 2016 meeting. Councilor Jackie Kahle moved to approve, seconded by Councilor William Stelling.

The minutes from April 25, 2016 were unanimously approved.

IV. BUSINESS:

Grant & Partnership Approvals

CGO Mason reminded everyone that the meeting was in public session and asked that all grant applicants be referred to by their application number.

OVERVIEW: Mason stated that in Fiscal Year 2015 NHSCA was unable to meet the match for its National Endowment for the Arts (NEA) grant; NHSCA was granted a waiver. In FY16 NHSCA will also be unable to meet the match, but we are hoping to close the gap further than in FY15. Mason reported that NHSCA's award from the NEA for FY17 is \$719,400. Mason continued by reminding Councilors that last year the Public Value Partnership grants were approved and they span a two year period, thus those funds are already committed.

ARTS IN EDUCATION CONFERENCE PARTNERSHIP MEMO – (\$15,000): CGO Mason announced that Julianne Gadoury has transitioned from Traditional and Heritage Arts Coordinator to the Arts Education Coordinator position vacated due to the retirement of Catherine O'Brian. Mason pointed out that AE Gadoury has been working hard at planning this year's Arts Education Conference and invited her to review the Arts Education Conference Partnership memo with the Council. Gadoury explained that traditionally for the Arts Education Partnership Conference NHSCA partners with a fiscal agent to organize and run the conference. After the conference Advisory Panel debriefed and reviewed surveys from last year's conference it was decided to return the Conference to its former two-day format rather than the one-day model used last year. AE Gadoury reported that our Arts Education Conference Partnership Request for Proposals (RFP) generated two proposals. Following a review of the RFPs by the Conference Advisory Board the Arts Alliance of Northern New Hampshire (AANNH) was selected to be NHSCA's partner/fiscal agent for the FY17 Arts Education Partnership Conference. AE Gadoury pointed out that AANNH has been NHSCA's conference partner for at least 20 years.

AE Gadoury passed out a copy of the poem 'Prayer for the Dead' by Stuart Kestenbaum, who will be the keynote speaker at this year's Arts Education Conference on November 11 and 12 in Claremont, NH. Other highlights include an Advocacy Lunch lead by Matt Wilson of Mass Creative; and a presentation by Brian Pickering, 2016 NH School Principal of the Year and Amanda Bastoni, ConVal's AIE Coordinator, about creating a STEAM-friendly school environment. NHSCA's recently rostered AE artists will present workshops in their creative fields. Other support for the conference will be provided by Claremont Opera house, The Common Man, the Claremont Makerspace, Amplified Arts, and the Chamber of Commerce.

Councilor Jackie Kahle requested that the Council receive post-conference numbers such as number of attendees, number of workshops offered, financial reporting, etc.

Chair Brooks called for a motion to approve the **Arts Education Partnership Conference:** There was no discussion; the Council unanimously approved.

- **Moved:** Councilor Germain
- **Second:** Councilor Sink
- **Nays:** None
- **Recusals:** None

POETRY OUT LOUD (POL) PARTNERSHIP – (\$24,000): AE Gadoury reported that only one response was received for the RFP for Poetry Out Loud Fiscal Agent partner this year. That proposal came from the NH Writers' Project, which has been the fiscal agent for the past five years. The memo's scope of work describes the role of the POL fiscal agent. Discussion included the percentage of funds the NH Writers' Project receives to act as fiscal agent (5%). Funds allocated are to hire and pay for part-time coordinators to assist running the program. For the past two years this has been Opus Advisors. Recently CGO Mason was informed that Opus Advisors will be closing; Mason is in negotiations with Caitlin Delaney of Opus to independently contract this coordination work.

Chairman Brooks called for a motion to approve the **Poetry Out Loud Partnership:** There was no discussion; the Council unanimously approved.

- **Moved:** Councilor Germain
- **Second:** Councilor Warburton
- **Nays:** None
- **Recusals:** None

Chairman Brooks encouraged all Councilors to consider signing up to be a POL judge as it has always been one of his most fun and worthwhile events to participate in all year long.

ARTIST RESIDENCIES (AIR) IN SCHOOLS – (\$18,190): AE Gadoury stated that there were 10 applicants in the Artist Residencies in Schools for Arts Learning grant category for FY17, and Councilor Brown assisted in facilitating the panel meeting. Based on grant review criteria and panelists’ recommendations 9 out of the 10 applications are recommended for funding. Gadoury pointed out that Catherine O’Brian facilitated this panel meeting prior to her retirement.

Chair Brooks called for a motion to approve the panel’s recommendation for the **Artist Residencies in Schools:** There was no discussion; the Council unanimously approved.

- **Moved:** Councilor McLaughlin
- **Second:** Councilor Kahle
- **Nays:** None
- **Recusals:** None

Chair Brooks took a quick moment to introduce and welcome Mikael Pluhar, the Council’s summer intern. Pluhar gave a brief history of what he is studying at Vassar College in New York State.

YOUTH ARTS PROJECT GRANTS – (\$29,875): AE Gadoury reported that Councilor Brown was the facilitator for this panel as it was run in conjunction with the AIR panel, as well as a first review of all AE Roster applications. 14 applications were received in this category, and the panel recommended funding 10. A question was raised regarding application #9479 and the ranking score that appears on the summary document provided to the Council. Staff will review the scores/ranking more closely once back at the office to clarify the ranking that should be associated with this grant.

Chair Brooks called for a motion to approve panel’s recommendation of **Youth Arts Project Grant** pending clarification by staff regarding the official ranking of the previously mentioned grant. The Council unanimously approved.

- **Moved:** Councilor Sink
- **Second:** Councilor Germain
- **Nays:** None
- **Recusals:** None

ARTS IN HEALTH (AIH) GRANTS – (\$16,225): CGO Mason reported that the FY17 panel was organized and scheduled by Catherine O’Brian prior to her departure, facilitated by Mason, and facilitated by Council Chair Brooks. This year applications were received from two new organizations.

Chair Brooks called for a motion to approve the panel’s recommendation of the **Arts in Health Project Grants:** There was no discussion; the Council unanimously approved.

- **Moved:** Councilor Morgan
- **Second:** Councilor Stelling
- **Nays:** None
- **Recusals:** None

OVERVIEW / BUDGET REMARKS: CGO Mason explained that the Council’s approval of these grants represent, along with what was allocated through last year’s Public Value Partnership grants (2 year operating grants), the majority of the agency’s budget. There are two outstanding grant categories remaining: Traditional Arts Apprenticeship grants and General Project grants.

V. Councilor Job Description (*handout attached*):

Chair Brooks passed out the prepared “Roles and Responsibilities of a Council Member” handout (Job Description) to the Council. He pointed out the description of responsibilities has changed and reflects the desire by most Councilors to be more active in the Council. Changes include the addition of four committees:

- Government Relations and Advocacy – to be led by Councilor Mary McLaughlin
- Events and Fundraising – to be led by Councilor Bill Stelling
- Council Development and Recruitment – to be led by Councilor Liz Morgan
- Strategic Planning – to be led by Councilor Peter Warburton

Chair Brooks called for a motion to approve the update to NHSCA Councilor Job Description as it appears. The newly updated Councilor Job Description was unanimously approved.

- **Moved:** Councilor Kahle
- **Second:** Councilor McLaughlin.

VI. Staff Reports:

Director Lupi reported that a large part of her time has been dedicated to HB 279 Commission, to study the economic impact of arts and culture in the state. DCR Directors are currently working on reports to the Commission which will be presented at the next meeting, August 1. Also at this meeting each member has been invited to bring to the table three recommendations for the Commission’s final report. There is hope that the final report from the Commission will be a great tool and a way to tell the NH arts and culture story more effectively. There is hope that it will assist NH Citizens for the Arts in their advocacy. Chair Brooks reminded Councilors to join NH Citizens for the Arts and encourage others to join as well. Director Lupi reported that in August her focus will shift to writing the agency’s NEA Application Narrative.

Chair Brooks interjected that Councilor McLaughlin will be the Council’s new voting member on the HB 279 Commission, due to Councilor Amanda Merrill’s resignation following her appointment to the position of Director of the Governor’s Office of Energy and Planning.

AE Gadoury reported that the NEA is changing their Traditional Arts grant application from a yearly application to a 3-year grant. Gadoury is working to prepare this grant request and aligning it with the agency’s Strategic Plan. The Traditional Arts Grant Coordinator position has been posted to the public and has been shared nationally; it closes August 3 and a significant number of applications have been received. Traditional Arts Apprenticeship grants will be reviewed in September; if any Councilor would like to sit in on the panel meeting please contact her. The League of NH Craftsman Fair is coming up and NHSCA will have a weeklong presence there through a fiber arts tent featuring artist demonstrations every day. In May NHSCA sponsored a Contra Dance in Gorham with the Young Professionals group, and it had a very large attendance. This dance also made a connection with a Randolph Mountain dance group, which hopes to meet more frequently after attending this community dance. The Folk Arts Curriculum is still being worked on and coming along nicely. Additionally AE Gadoury reported that an RFP (Request for Proposals) has gone out for field work in traditional arts. Finally she reported that she recently participated in a Rhode Island folk arts panel, a strategic planning listening session at Strawberry Banke, and a symposium on French-Canadian culture in NH at Castle in the Clouds. She has also been writing blog posts (and if you are not subscribed yet, you should sign up to

receive them), attended the Americans for the Arts (AFTA) conference in Boston, and a Leadership Conference for Education in Maine.

CGO Mason thanked the Council for their support for Catherine's retirement party, and support of the staff during the past week (following Commissioner McLeod's death). She stated that Intern Mikael was worth his weight in gold and has been a huge help during these past weeks. Mason went on to recognize the work that Carey Johnson, Curatorial Specialist, does on our behalf including assisting with the recent break-in at the State House which resulted in some damage to state-owned artworks, and assisting with Percent for Art projects. Regarding Percent for Art, CGO Mason stated that the new Women's Prison set to open in the near future has expressed interest in having a Percent for Art Project that would also be an Artist Residency. Mason is working with colleagues in the field to see how other States might be handling similar projects. Mason reports that she has been selected to present a "Flash of Inspiration" at the upcoming NASAA Assembly and will be sharing a brief report about one of the agency's Arts in Health grant projects, the Camp for Kids of Incarcerated Parents. Mason reminded the Council that they have been provided with the list of grantees, and if in reviewing it they find one in their area and they want to know more about it, to reach out to CGO Mason and she will provide information. She attended the NH Humanities Council Auditions for the *Humanities To Go* program, and she noticed that many NHSCA Roster artists are part of this program.

VAA Killinger reported that she recently completed some promotional materials for the Council including bookmarks with the Council mission statement, and some newly updated tri-fold brochures. Additionally she reported that the new Councilor badges are in production and should be done in the coming weeks.

VII. Council Advocacy/Activities Round Robin:

Councilor Williams reported nothing new in his area other than the Op-Ed piece he wrote this weekend regarding Commissioner McLeod and his great work for the arts in NH. Councilor Brown reported attending the NEFA Board meeting at the end of June with Council partner Frumie Selchen from the Arts Alliance of Northern New Hampshire. Councilor Brown and Selchen presented to the group to share the amazing things that are happening in the arts in the northern part of our State. Councilor Tooley reported that Seacoast arts are very dynamic. Councilor McLaughlin reported attending a recent STEAM Ahead Conference in Manchester, and got the opportunity to observe and hear about what students are doing. Additionally she is honored to be appointed and serve as the Council's voting member of the HB 279 Commission. Councilor Morgan reported attending an Expo in Milan, *Design on Design*, based on architecture, urban planning and design. Councilor Warburton reported he regularly meets with a group of school superintendents where he emphasizes the importance of the arts. He also attended the International Society for Technology Education Summit this summer and shared how he was amazed at the things going on. Councilor Germain reported attending the Peterborough Players and supporting local arts organizations in her area. Councilor Stelling announced he was just informed that the Currier Museum of Art announced their next Executive Director and it will be Alan Chong, coming in September. Chair Brooks encouraged the Council to make donations in honor of Commissioner McLeod to the Winant Sculpture project, either together as a group or individually.

VIII. Adjourn:

- **Motion to adjourn from the business meeting:** Councilor Morgan
- **Second:** Councilor Stelling
- **Nays:** None
- **Recusals:** None

Chair Brooks adjourned the meeting at 12:05 p.m.



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NEW HAMPSHIRE STATE COUNCIL ON THE ARTS

Department of Cultural Resources

Division of the Arts

Roles and Responsibilities of a Council Member

July 11, 2016

Overview

Members of the New Hampshire State Council on the Arts (NHSCA) play a leadership role in the cultural life of New Hampshire. Councilors work to increase participation in the arts, support state policies that benefit the arts and generally serve as ambassadors for the arts. The 15 Councilors are appointed by the Governor and confirmed by the Executive Council. Members are normally appointed for a 5-year term with the option of reappointment.

The role of the Council, as noted in RSA 19-A: 5, is to advise the Commissioner of Cultural Resources in all matters concerning the arts. NHSCA serves as New Hampshire's designated agent to receive and disburse National Endowment for the Arts (NEA) Partnership Agreement funds. As such, Council members are tasked with acting on grant awards and other financial assistance as recommended, to ensure that NHSCA fulfills its legal responsibilities.

Responsibilities and Duties

- In an effort to cultivate cultural resources, each Councilor will serve as an effective advocate for the mission and goals of the NH State Council on the Arts as well as for the public funding that supports that work. In this regard, expectations include:
 - Become and stay informed on programs, grants, funding mechanisms and policies of the NHSCA and disseminate such information to artists, organizations and others, as appropriate.
 - Understand and articulate the public benefit of supporting the arts, arts organizations and individual artists in New Hampshire.
 - Foster the creative economy by encouraging arts in education, tourism and community development in New Hampshire.
 - Become aware of arts projects and programs that are funded via state legislative actions including the State budget, in particular those that are awarded in the Councilor's district and recognize and thank elected officials for their support of arts funding.
 - Represent NHSCA at arts events and meetings.
 - Promote excellence, inclusion, and diversity in the arts.

DATE: July 15, 2016
TO: State Arts Councilors
FROM: Julianne Gadoury, Heritage and Traditional Arts Coordinator
RE: Panel Recommendation for Arts in Education Roster FY 2017

Background

Artists on the Arts in Education (AIE) Juried Roster represent diverse disciplines and cultures and work as both artists and educators. Juried roster artists are expected to be effective partners in education and can be included in school and after school residencies, Arts experiences including performances and field trips, the achievement of arts education standards and competencies, engaging all students with a variety of learning styles in the learning process, and professional development for teachers, administrators, parents and community members.

Applicants must pass a three-step evaluation process that includes: a written application, a panel review by peers and staff, and an in-person interview. Evaluation criteria include: artistic excellence; ability to teach and understand school cultures; strong communication skills; understanding of child development and discipline; availability, project planning, and evaluation skills. AIE artist applicants are also asked to provide three recommendations from schools or educators they have worked with.

Panel Review & Interviews FY2016:

On May 13, 2016 a panel comprised of individuals knowledgeable in arts education and creative youth development work met to review applications received for the May 2, 2016 deadline. The Councilor present was Angela Brown. Panelists were:

- Lynn Stanley, LISCW, NH After School Network
- Juno Lamb, Director, Arts Council of Tamworth
- William C. Mitchell, Art Educator, Pittsfield Middle High School
- Anna Nuttall, Art Educator, Portsmouth Middle School
- Elizabeth M. Peterson, 4th Grade Teacher, Piano and Choral Instructor

Panelists recommended six artists to move to the next step in the application review process and have in-person interviews held on May 25, 2016. Panelists included experienced artist in residence coordinators in school and community settings and teaching artists.

- Marcy Shepker, experienced teaching fiber artist
- Teresa Taylor, experienced teaching clay artist, Salty Dog Pottery
- Kim Emerson, Art Educator & AIR Coordinator, Hopkinton Elementary Schools
- Erin Jenkins Smith, Outreach & Arts Education Coordinator, Hopkins Center for the Arts

Recommendations:

The panel recommends four artists for membership on the Arts in Education Roster:

- Sarah Duclos – Dance, Choreography
- Brain Evans-Jones - Poetry
- Hardtracks- (Marek Bennett & Woody Pringle) Civil War Music and History
- Amanda Pawlik- Theatre Arts

These artists will be required to do an observation day with experienced NH AIE Roster Artists, and attend a full day orientation for our new teaching artists.