



**State of New Hampshire
Liquor Commission
Division of Enforcement & Licensing**



**APPLICATION FOR SITE APPROVAL FOR OFF-SITE CATERERS AS PURSUANT TO
RSA 178:22, V(e)**

This application must be submitted at least ten (10) days prior to the event.

APPLICANT DATA

APPLICANT:	TRADE NAME:	PHONE#:
BUSINESS ADDRESS:		LIQUOR LICENSE NUMBER:
DATE OF EVENT:	TIME FROM:	TIME TO:

CLIENT

NAME:	PHONE#:
TYPE OF EVENT:	
ADDRESS:	

SITE DATA

BUILDING NAME:	
ADDRESS:	
BUILDING OWNER'S NAME AND ADDRESS:	Authorized Capacity: _____ # Attending: _____
<input type="checkbox"/> Permanent <input type="checkbox"/> Temporary Site <input type="checkbox"/> Entertainment requires city/town approval. Describe any entertainment to be held in conjunction with the event.	
<input type="checkbox"/> Investigator certifies the premise meets the requirements as a "public building" for Licensure. Date: _____	

DOCUMENTATION:

- Provide copies of the following documentation for the premise.
- 1 Property owner's form (L-069).
 - 2 Copy of contractual agreement between licensed caterer and client.
 - 3 Permit of Assembly issued by local or state fire authorities.
 - 4 Written authorization by the city/town for any entertainment to be held.

APPLICANT'S CERTIFICATION:

I certify under the penalties of RSA 641:3 that all information is true and correct and all required documentation is attached.

Owner / Partner / Officer / Member / Manager Signature

Date