



**NEW HAMPSHIRE LIQUOR COMMISSION**  
 Please submit form to:  
 NHLC, 50 Storrs Street, Concord NH, 03301  
 603-271-3521  
*License & Fee required before operating*

FOR NHLC USE ONLY

License Type: Retail Wine	
RSA: 175:1, LX; 178:19	
Liq Rule 705.14	
From	To
License Fee:	

**LICENSE TYPE WORKSHEET**  
**RETAIL TABLE WINE**

Business Name	Trade Name
Name of Primary Contact for Applicant	

**THE FOLLOWING DOCUMENTS ARE REQUIRED TO BE SUBMITTED PRIOR TO A LICENSE BEING ISSUED:**

1. WARRANTY DEED OR LEASE AGREEMENT
2. TOWN OR CITY APPROVAL
3. DIAGRAM - DESCRIPTION OF AREA INTENDED TO BE UTILIZED FOR THE SALE AND/OR SERVICE OF BEVERAGES, WINE, LIQUOR, AND/OR TOBACCO PRODUCTS

**ACKNOWLEDGEMENTS** *(initial after each)*

1. Acknowledge that the business is not directly or indirectly, owned by any other person.  (initial)
2. Acknowledge that the business shall maintain a separate room from areas licensed for on-premises consumption for storage, shelving, display and sale of, fortified and/or table wines for off premises consumption.  (initial)
3. Acknowledge that no manufacturer, vendor, or representative of wine has a financial interest in the business of the applicant.  (initial)
4. Acknowledge the applicant understands that the license fee shall be based on the number of cash registers on the premises as specified in RSA 178:29, II. Indicate number of registers: \_\_\_\_\_  (initial)
5. Acknowledge that if the applicant transports wine in a vehicle, each vehicle transporting wine shall carry a copy of the license.  (initial)
6. Acknowledge that the applicant shall only sell wine as defined by RSA 175:1, LXVIII, and LXIX.  (initial)

By initialing this statement, I, \_\_\_\_\_ certify that I will retain, maintain, and keep readily available all supporting documentation as required per this license worksheet. If requested, I agree to provide such documentation to any member of the NHLC.  (initial)

I declare under RSA 641:3, that I am authorized to sign on behalf of the business entity applying for a license, that I have examined all of the information provided on or with this application, and that the information is true, correct, and complete to the best of my knowledge and belief.

X \_\_\_\_\_  
 Applicant Signature Date Title



**NEW HAMPSHIRE LIQUOR COMMISSION**  
 Form LTW-46 General Instructions  
 Please submit form to NHLHC, PO Box 1795, Concord, NH 03302  
 603-271-3521

**WHO MUST FILE**

Individuals, partnerships, limited liability companies and partnerships, or corporations but not to unincorporated associations, to apply for the manufacture, warehousing, sale, offer for sale, or solicitation of orders for sale of liquor or beverages and for retail sales of tobacco products within the state, subject to the limitations and restrictions imposed by RSA 178:2.

**WHEN TO FILE**

Before operating

**WHERE TO FILE**

- NHLHC, 50 Storrs St., Concord, NH 03301 (or)
- NHLHC, PO Box 1795, Concord, NH 03302
- Email [Licensing@liquor.nh.gov](mailto:Licensing@liquor.nh.gov)

**NEED HELP**

- If you have any questions, please contact [Enforcement Licenses Help Desk@liquor.nh.gov](mailto:EnforcementLicensesHelpDesk@liquor.nh.gov) (or) Call (603) 271-3521 between 8:00am – 4:30pm, Monday through Friday.

**WHAT IS THE FEE**

The annual retail wine license fee is determined pursuant to RSA 178:29, II, which provides the following:

- 1 register \$216.
- 2-3 registers \$408.
- 4 or more \$648.

See the following RSA for any fee updates:

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-29.htm>

**Incomplete license type requirement form will be returned to the applicant and will result in a delay in issuance of a license. Some common omissions/errors include:**

- The application for license is not attached. (This does not apply for renewals.)
- Check missing or not filled-out completely or signed.
- License type requirement form is not properly complete or unsigned.

**RSA 175:1, LXVIII & LXIX Definition:**

LXVIII. "Wine-fortified" means wine including aperitif, marsala, muscatel, port, or sherry as traditionally defined by the industry, with an alcohol content of more than 15.5 percent, but not more than 24 percent. A fortified wine shall not be construed to include cream-based products.

LXIX. "Wine-table" means a product obtained by the fermentation of the natural content of fruit or other agricultural products containing sugar and containing more than 6 percent but not more than 18 percent alcoholic content by volume at 60 degrees Fahrenheit. The commission may approve as a table wine a higher alcoholic content product, not to exceed 24 percent, that is obtained in the same manner.

<http://www.gencourt.state.nh.us/rsa/html/XIII/175/175-1.htm>

To ensure that you qualify for the type of license that you want, see the following RSA:

**RSA 178:19 Retail Wine License**

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-19.htm>