



NEW HAMPSHIRE LIQUOR COMMISSION

Please submit form to:
 NHLC, 50 Storrs Street, Concord NH, 03301
 603-271-3521

License & Fee required before operating

FOR NHLC USE ONLY

License Type: Liquor and Wine Vendor	
RSA: 178:9	
Liq Rule: 705.04	
From	To
License Fee:	

LICENSE TYPE WORKSHEETS
LIQUOR AND WINE VENDOR

Business Name	Trade Name
Name of Primary Contact for Applicant	

PLEASE COMPLETE THE FOLLOWING INFORMATION:

- Attach a list of liquor and wine representative(s) and their license numbers.

- The number of cases of liquor and wine a new vendor expects to be shipped to the Commission:
 - Sales of less than 1,000 cases per year, \$300.
 - Sales of between 1,000 and 5,000 cases per year, \$1,500.
 - Sales of between 5,000 and 10,000 cases per year, \$3,000.
 - Sales of between 10,000 and 25,000 cases per year, \$6,000.
 - Sales of between 25,000 and 50,000 cases per year, \$9,000.
 - Sales of over 50,000 cases per year, \$12,000.

- The number of 9,000 liter cases or equivalent of liquor and wine shipped to the Commission the previous year _____.

ACKNOWLEDGEMENTS (initial after each)

1. Acknowledge the applicant does not have any interest, direct or indirect, in any New Hampshire retail licensee. (initial)
2. Acknowledge that the applicant is a manufacturer of liquor and wine, or the person designated by the manufacturer as the sole supplier of its products for the State of New Hampshire. (initial)
3. Acknowledge that the applicant shall only sell wine/liquor to the commission and not to retail licensees. (initial)
4. Acknowledge that the license fee shall be determined by the amount of wine/liquor shipped into New Hampshire during the previous calendar year. (initial)
5. Acknowledge that for the purposes of licensing, the previous year shall mean the 12 months preceding the 90 days prior to the actual expiration of the license. (initial)
6. Acknowledge that the applicant understands that any representative soliciting sales of his or her product in New Hampshire shall be required to have a liquor and wine representative license. (initial)
7. Acknowledge that the applicant, if a corporation chartered outside New Hampshire, has a registered agent in this state and is registered with the New Hampshire Secretary of State. (initial)
8. Acknowledge that the applicant's registered agent is a resident of this state and maintains an office at the same location as the registered resident office. (initial)

By initialing this statement, I, _____ certify that I will retain, maintain, and keep readily available all supporting documentation as required per this license worksheet. If requested, I agree to provide such documentation to any member of the NHLC. (initial)

I declare under RSA 641:3, that I am authorized to sign on behalf of the business entity applying for a license, that I have examined all of the information provided on or with this application, and that the information is true, correct, and complete to the best of my knowledge and belief.

X _____
Applicant Signature Date Title



NEW HAMPSHIRE LIQUOR COMMISSION
 Form LTW-45 General Instructions
 Please submit form to NHLHC, PO Box 1795, Concord, NH 03302
 603-271-3521

WHO MUST FILE

Individuals, partnerships, limited liability companies and partnerships, or corporations but not to unincorporated associations, to apply for the manufacture, warehousing, sale, offer for sale, or solicitation of orders for sale of liquor or beverages and for retail sales of tobacco products within the state, subject to the limitations and restrictions imposed by RSA 178:2.

WHEN TO FILE

Before operating

WHERE TO FILE

- NHLHC, 50 Storrs St., Concord, NH 03301 (or)
- NHLHC, PO Box 1795, Concord, NH 03302
- Email Licensing@liquor.nh.gov

NEED HELP

- If you have any questions, please contact [Enforcement Licenses Help Desk@liquor.nh.gov](mailto:EnforcementLicensesHelpDesk@liquor.nh.gov) (or) Call (603) 271-3521 between 8:00am – 4:30pm, Monday through Friday.

WHAT IS THE FEE

The annual liquor and wine vendor license fee is determined pursuant to RSA 178:29, V(c) (1)(2)(3)(4)(5) & (6), which is of the following:
 Sales of less than 1,000 cases per year, \$300.
 Sales of between 1,000 and 5,000 cases per year, \$1,500.
 Sales of between 5,000 and 10,000 cases per year, \$3,000.
 Sales of between 10,000 and 25,000 cases per year, \$6,000.
 Sales of between 25,000 and 50,000 cases per year, \$9,000.
 Sales of over 50,000 cases per year, \$12,000.

See the following RSA for any fee updates:

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-29.htm>

Incomplete license type requirement form will be returned to the applicant and will result in a delay in issuance of a license. Some common omissions/errors include:

- The application for license is not attached. (This does not apply for renewals.)
- Check missing or not filled-out completely or signed.
- License type requirement form is not properly complete or unsigned.

RSA 175:1, XLVI & LXX Definition:

XLVI. "Liquor vendor" means an individual, partnership, limited liability company or corporation, which sells liquor and fortified wines containing more than 15.5 percent alcoholic content by volume at 60 degrees Fahrenheit to the state.

LXX. "Wine vendor" means an individual, partnership, limited liability company, or corporation, which sells table wine to the state, containing more than 6 percent but not more than 24 percent alcoholic content by volume at 60 degrees Fahrenheit.

<http://www.gencourt.state.nh.us/rsa/html/XIII/175/175-1.htm>

To ensure that you qualify for the type of license you want, see the following RSA:

RSA 178:9 Liquor & Wine Vendor License

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-9.htm>