



**NEW HAMPSHIRE LIQUOR COMMISSION**

Please submit form to:  
 NHLC, 50 Storrs Street, Concord NH, 03301  
 603-271-3521

***License & Fee required before operating***

FOR NHLC USE ONLY

License Type: Wine Manufacturer	
RSA: 178:8	
Liq Rule: 705.06	
From	To
License Fee:	

**LICENSE TYPE WORKSHEET**

**Wine Manufacturer – Off-Premises Sampling/Retail Sales**

Business Name	Trade Name
Name of Primary Contact for Applicant	

**THE FOLLOWING DOCUMENTS ARE REQUIRED TO BE SUBMITTED PRIOR TO A LICENSE BEING ISSUED:**

1. WARRANTY DEED OR LEASE AGREEMENT
2. TOWN OR CITY APPROVAL
3. PERMIT OF ASSEMBLY
4. DIAGRAM - DESCRIPTION OF AREA INTENDED TO BE UTILIZED FOR THE SALE AND/OR SERVICE OF BEVERAGES, WINE, LIQUOR, AND/OR TOBACCO PRODUCTS

**WINE MANUFACTURER**

**PLEASE COMPLETE THE FOLLOWING INFORMATION:**

1. Identify in detail the types of wine to be manufactured:
  
2. The business produced \_\_\_\_\_ nine (9) liter cases or equivalent of wine fermented as reported to the United States Treasury Tax and Trade Bureau (TTB) during the previous calendar year. ***(For renewal applications only).***

**ACKNOWLEDGEMENTS (initial after each)**

1. Acknowledge that the applicant does not have any interest, direct or indirect, in any New Hampshire wholesaler, on-premises or off-premises.  (initial)
2. Acknowledge that upon request, applicant shall provide documentation proving ownership of the equipment to the commission.  (initial)
3. Acknowledge that monthly reports pursuant to RSA 178:8, IV and other required reports shall be submitted by the 10<sup>th</sup> day of the following month, along with required records as to the source of the fruit used shall be maintained.  (initial)
4. Acknowledge that the applicant holds a basic permit issued by the United States Treasury Tax and Trade Bureau (TTB) and agrees to furnish copies of its TTB report of processing, report of storage operations and report of production operations to the commission within 10 days of filing with the TTB and the number of 9 liter cases or equivalent of wine fermented as reported to the TTB during the previous calendar year.  (initial)

5. Acknowledge that the business shall sell wine pursuant to RSA 178:8, III, including sales to the commission, directly to holders of on or off sale licenses, out of state, or on their licensed premises at retail for off premise consumption. \_\_\_\_\_ (initial)
6. Acknowledge that any representatives soliciting for the sale of wine in New Hampshire shall carry a copy of their wine manufacturer's license. \_\_\_\_\_ (initial)
7. Acknowledge that all wine produced and/or sold under this license shall be at least 6 percent and not over 24 percent of alcoholic content by volume at 60 degrees Fahrenheit. \_\_\_\_\_ (initial)
8. Acknowledge that the applicant agrees to produce documentation used to create monthly reports pursuant to RSA 178:6, VI. \_\_\_\_\_ (initial)
9. Acknowledge that the applicant agrees to have a securable premises located within New Hampshire capable of manufacturing the products to be sold according to any laws or rules adopted pursuant to RSA 143-A. \_\_\_\_\_ (initial)
10. Acknowledge that each wine applicant shall have an office located on the premises where receiving reports, shipping papers, packing slips, shipping reports, and other related records for the business shall be stored for all transactions of the wine applicant. \_\_\_\_\_ (initial)
11. Acknowledge that each wine applicant shall have a separate, securable location for storage. \_\_\_\_\_ (initial)
12. Acknowledge that if the applicant wishes to conduct tastings on its premises, the applicant shall have a designated area in which to conduct such tastings. \_\_\_\_\_ (initial)
13. Acknowledge that no other alcohol other than wine shall be sampled or sold at a farmer's market or wine festival at retail in the original container. \_\_\_\_\_ (initial)

**OFF-PREMISES SAMPLING/RETAIL SALES SECTION**

**ACKNOWLEDGEMENTS** *(initial after each)*

1. Acknowledge the applicant shall notify the commission in writing of the dates, times and location of the off-premises sampling retail event not less than 5 days before each event. Attach a copy of the authorization letter from the nano-brewery allowing the applicant permission to conduct sampling and sales. \_\_\_\_\_ (initial)
2. Acknowledge the applicant shall have a copy of their liquor license in their vehicle while transporting wine to the event. \_\_\_\_\_ (initial)
3. Acknowledge the applicant shall post a copy of their liquor license and age poster. \_\_\_\_\_ (initial)
4. Acknowledge samples of wine shall be limited to one 4-ounce glass per person if no food is available and two 4-ounce samples if food is available. \_\_\_\_\_ (initial)
5. Acknowledge the applicant shall report all samplings and retail sales on their wine manufacturer's report and pay to the commission all fees required under their license. \_\_\_\_\_ (initial)
6. Acknowledge the applicant shall remove all wine from the premises at the end of the event. \_\_\_\_\_ (initial)





**NEW HAMPSHIRE LIQUOR COMMISSION**  
 Form LTW-30 General Instructions  
 Please submit form to NHLC, PO Box 1795, Concord, NH 03302  
 603-271-3521

**WHO MUST FILE**

Individuals, partnerships, limited liability companies and partnerships, or corporations but not to unincorporated associations, to apply for the manufacture, warehousing, sale, offer for sale, or solicitation of orders for sale of liquor or beverages and for retail sales of tobacco products within the state, subject to the limitations and restrictions imposed by RSA 178:2.

**WHEN TO FILE**

Before operating

**WHERE TO FILE**

- NHLC, 50 Storrs St., Concord, NH 03301 (or)
- NHLC, PO Box 1795, Concord, NH 03302
- Email [Licensing@liquor.nh.gov](mailto:Licensing@liquor.nh.gov)

**NEED HELP**

- If you have any questions, please contact [Enforcement Licenses Help Desk@liquor.nh.gov](mailto:Enforcement_Licenses_Help_Desk@liquor.nh.gov) (or) Call (603) 271-3521 between 8:00am – 4:30pm, Monday through Friday.

**WHAT IS THE FEE**

The annual wine manufacturer license fee is determined pursuant to RSA 178:29 V(a)(1) & (2), which states: Domestic wine manufacturers of less than 1,000 cases of wine per year, \$100.  
 Domestic wine manufacturers of 1,000 or more cases of wine per year, \$1,140.

See the following RSA for any fee updates:

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-29.htm>

**Incomplete license type requirement form will be returned to the applicant and will result in a delay in issuance of a license. Some common omissions/errors include:**

- The application for license is not attached. (This does not apply for renewals.)
- Check missing or not filled-out completely or signed.
- License type requirement form is not properly complete or unsigned.

**RSA 175:1, LXVII, LXVIII, LXIX & LXIX-a**

**Definition:**

LXVII. "Wine-domestic" means any wine containing more than 6 percent alcohol by volume and not more than 24 percent alcohol by volume, which is manufactured or bottled in this state from grapes or other fruits grown in the state, or brought into the state in their natural state for the purpose of fermentation and blending with wine produced from New Hampshire grapes or fruits, or wine which is brought into this state by a manufacturer to be blended with wine produced from New Hampshire grapes or fruits by a winery located in this state. The percentage blend of New Hampshire wine shall be approved by the commission.

LXVIII. "Wine-fortified" means wine including aperitif, marsala, muscatel, port, or sherry as traditionally defined by the industry, with an alcohol content of more than 15.5 percent, but not more than 24 percent. A fortified wine shall not be construed to include cream-based products.

LXIX. "Wine-table" means a product obtained by the fermentation of the natural content of fruit or other agricultural products containing sugar and containing more than 6 percent but not more than 18 percent alcoholic content by volume at 60 degrees Fahrenheit. The commission may approve as a table wine a higher alcoholic content product, not to exceed 24 percent, that is obtained in the same manner.

LXIX-a. "Wine manufacturer retail outlet" means an outlet for the sale, sampling, and promotion of wine and other products manufactured by a wine manufacturer licensee.

<http://www.gencourt.state.nh.us/rsa/html/XIII/175/175-1.htm>

To ensure that you qualify for the type of license that you want, see the following RSA:

**RSA 178:8 Wine Manufacturer License**

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-8.htm>