



NEW HAMPSHIRE LIQUOR COMMISSION

Please submit form to:
 NHLC, 50 Storrs Street, Concord NH, 03301
 603-271-3521

License & Fee required before operating

FOR NHLC USE ONLY

License Type: Wine & Liquor Festival	
RSA: 178:31	
Liq Rule: 705.41	
From	To
License Fee:	

LICENSE TYPE WORKSHEET
WINE FESTIVAL / LIQUOR FESTIVAL

Business Name	Trade Name
Name of Primary Contact for Applicant	

THIS WORKSHEET AND THE FOLLOWING DOCUMENTS ARE REQUIRED TO BE SUBMITTED 15 DAYS PRIOR TO A LICENSE BEING ISSUED:

1. LEASE OR RENTAL AGREEMENT
2. NOTARIZED AFFIDAVIT FROM PERSON IN CHARGE OF EVENT
3. LETTER FROM NON-PROFIT SIGNED BY CORPORATE OFFICER DESIGNATING PERSON IN CHARGE OF EVENT
4. CERTIFICATE OR DESIGNATION OF SPECIAL ONE DAY TRAINING
5. LOCAL OFFICIAL SIGNATURE PAGE
6. LIST OF SERVERS
7. PROOF OF NON-PROFIT STATUS FROM THE NEW HAMPSHIRE SECRETARY OF STATE AND IRS

PLEASE PROVIDE THE FOLLOWING INFORMATION:

1. Give a brief description of the premises to be licensed, including how the area is to be clearly defined:

2. What is the name and address of the owner of the premises?:

License Type Applied for:

- Wine Festival - - - - - Liquor Festival
Proceed to Section 1 *Proceed to Section 2*

SECTION 1: WINE FESTIVAL

PLEASE PROVIDE THE FOLLOWING INFORMATION:

1. Is the applicant is the holder of a wine manufacturer license? Yes No If yes, license number:_____.
2. If applicant is a designee of a non-profit group, state the name of the non-profit organization represented:
 _____.
3. The number of consecutive days the wine festival is: 1 day \$250 2 days \$300 3 days \$350
 The date(s) and hour(s) for the festival is: _____.

ACKNOWLEDGEMENTS (initial after each)

1. Acknowledge that violations under a supplemental wine festival license are enforceable against any other existing Commission issued license held by the applicant. (initial)



NEW HAMPSHIRE LIQUOR COMMISSION
Form LTW-21 General Instructions
 Please submit form to NHLHC, PO Box 1795, Concord, NH 03302
 603-271-3521

WHO MUST FILE

Individuals, partnerships, limited liability companies and partnerships, or corporations but not to unincorporated associations, to apply for the manufacture, warehousing, sale, offer for sale, or solicitation of orders for sale of liquor or beverages and for retail sales of tobacco products within the state, subject to the limitations and restrictions imposed by RSA 178:2.

WHEN TO FILE

Before operating

WHERE TO FILE

- NHLHC, 50 Storrs St., Concord, NH 03301 (or)
- NHLHC, PO Box 1795, Concord, NH 03302
- Email Licensing@liquor.nh.gov

NEED HELP

- If you have any questions, please contact [Enforcement Licenses Help Desk@liquor.nh.gov](mailto:Enforcement_Licenses_Help_Desk@liquor.nh.gov) (or) Call (603) 271-3521 between 8:00am – 4:30pm, Monday through Friday.

WHAT IS THE FEE

The annual wine festival license fee is determined pursuant RSA 178:29, I, which provides the following:
 One-day \$250.
 Two-day \$300.
 Three-day \$350.

See the following RSA for any fee updates:

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-29.htm>

Incomplete license type requirement form will be returned to the applicant and will result in a delay in issuance of a license. Some common omissions/errors include:

- The application for license is not attached. (This does not apply for renewals.)
- Check missing or not filled-out completely or signed.
- License type requirement form is not properly complete or unsigned.

To ensure that you qualify for the type of license that you want, see the following RSA:

RSA 178:31 Wine & Liquor Festival Licenses

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-31.htm>