

SECTION 2 – TOBACCO SAMPLER

ACKNOWLEDGEMENTS (initial after each) – Tobacco Sampler

1. Acknowledge that the business is not operating as an agent of another person. _____ (initial)
2. Acknowledge that samples of tobacco products shall be distributed only from a sampler to a consumer of legal age. (initial)

SECTION 3 – TOBACCO VENDING

Provide a copy of the Tobacco Vending License that *shall* be attached to each machine

1. The business has _____ tobacco vending machines.
2. Identify the location and name of business of each tobacco vending machine.

ACKNOWLEDGEMENTS (initial after each) – Tobacco Vending

1. Acknowledge that the business is not operating as an agent of another person. _____ (initial)
2. Acknowledge that a copy of the tobacco vending license shall be attached to each vending machine. _____ (initial)

By initialing this statement I, _____ certify that I will retain, maintain, and keep readily available all supporting documentation as required per this license worksheet. If requested, I agree to provide such documentation to any member of the NHLC. (initial)

I declare under RSA 641:3, that I am authorized to sign on behalf of the business entity applying for a license, that I have examined all of the information provided on or with this application, and that the information is true, correct, and complete to the best of my knowledge and belief.

X _____
Applicant Signature Date Title



NEW HAMPSHIRE LIQUOR COMMISSION
 Form LTW-17 General Instructions
 Please submit form to NHLHC, PO Box 1795, Concord, NH 03302
 603-271-3521

WHO MUST FILE

Individuals, partnerships, limited liability companies and partnerships, or corporations but not to unincorporated associations, to apply for the manufacture, warehousing, sale, offer for sale, or solicitation of orders for sale of liquor or beverages and for retail sales of tobacco products within the state, subject to the limitations and restrictions imposed by RSA 178:2.

WHEN TO FILE

Before operating

WHERE TO FILE

- NHLHC, 50 Storrs St., Concord, NH 03301 (or)
- NHLHC, PO Box 1795, Concord, NH 03302
- Email Licensing@liquor.nh.gov

NEED HELP

- If you have any questions, please contact [Enforcement Licenses Help Desk@liquor.nh.gov](mailto:EnforcementLicensesHelpDesk@liquor.nh.gov) (or) Call (603) 271-3521 between 8:00am – 4:30pm, Monday through Friday.

WHAT IS THE FEE

The annual tobacco license fee is determined pursuant to RSA 178:29, I & II, V, V-a, which provides the following:
 Tobacco Retailer: \$840.
 Retail tobacco license \$6.
 Tobacco vending machine license \$35, plus \$6 for each machine.
 Tobacco sampling license, \$6.

See the following RSA for any fee updates:

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-29.htm>

Incomplete license type requirement form will be returned to the applicant and will result in a delay in issuance of a license. Some common omissions/errors include:

- The application for license is not attached. (This does not apply for renewals.)
- Check missing or not filled-out completely or signed.
- License type requirement form is not properly complete or unsigned.

RSA 175:1, LIX-a, LX-b, LXIV-d, LXIV-e Definition:

LIX-a. "Retailer," when used with respect to tobacco products, means any person who sells tobacco products to consumers, and any vending machine in which tobacco products are sold.

LX-b. "Sampling" means distributing free tobacco products to consumers for promotional purposes.

LXIV-d. "Tobacco products" means cigarettes, loose tobacco, and smokeless tobacco.

LXIV-e. "Vending machine" means any self-service device which, upon insertion of money, tokens, or any other form of payment, dispenses tobacco, cigarettes, or any other tobacco product.

<http://www.gencourt.state.nh.us/rsa/html/XIII/175/175-1.htm>

To ensure that you qualify for the type of license that you want, see the following RSA:

RSA 178:1, VI Licenses Required; Enforceability of Contracts

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-1.htm>

178:19-a Retail Tobacco

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-19-a.htm>

178:19-b Tobacco Vending Machine

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-19-c.htm>

178:19-c Tobacco Sampling

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-19-c.htm>