



NEW HAMPSHIRE LIQUOR COMMISSION
 Please submit form to:
 NHLC, 50 Storrs Street, Concord NH, 03301
 603-271-3521
License & Fee required before operating

FOR NHLC USE ONLY

License Type: Performing Arts	
RSA: 178:22, V(m)	
Liq Rule: 705.26	
From	To
License Fee:	

LICENSE TYPE WORKSHEET
PERFORMING ARTS

Business Name	Trade Name
Name of Primary Contact for Applicant	

THE FOLLOWING DOCUMENTS ARE REQUIRED TO BE SUBMITTED PRIOR TO A LICENSE BEING ISSUED:

1. WARRANTY DEED OR LEASE AGREEMENT
2. TOWN OR CITY APPROVAL
3. PERMIT OF ASSEMBLY
4. HEALTH/FOOD SERVICE LICENSE (IF APPLICABLE)
5. DIAGRAM - DESCRIPTION OF AREA INTENDED TO BE UTILIZED FOR THE SALE AND/OR SERVICE OF BEVERAGES, WINE, LIQUOR, AND/OR TOBACCO PRODUCTS

PLEASE PROVIDE THE FOLLOWING INFORMATION:

1. The seating capacity of the facility is _____.
2. The seating capacity of the area proposed for the service of alcohol is _____.
3. The number of outside patios is _____. The total number of outside seats is _____.

ACKNOWLEDGEMENTS (Initial after each)

1. Acknowledge that the performing arts center is not operated for any individual's personal gain. (initial)
2. Acknowledge that the business is registered as a non-profit facility with the New Hampshire Secretary of State and/or the Internal Revenue Service. (initial)
3. Acknowledge that toilet facilities are available for the use of the patrons that meet the provisions of RSA 143-A. (initial)
4. Acknowledge that no person under 18 years of age shall be allowed in the licensed area when alcohol is being served except when accompanied by parent or guardian. (initial)
5. Acknowledge that alcohol shall only be serviced during live performances. (initial)



NEW HAMPSHIRE LIQUOR COMMISSION
 Form LTW-08 General Instructions
 Please submit form to NHLHC, PO Box 1795, Concord, NH 03302
 603-271-3521

WHO MUST FILE

Individuals, partnerships, limited liability companies and partnerships, or corporations but not to unincorporated associations, to apply for the manufacture, warehousing, sale, offer for sale, or solicitation of orders for sale of liquor or beverages and for retail sales of tobacco products within the state, subject to the limitations and restrictions imposed by RSA 178:2.

WHEN TO FILE

Before operating

WHERE TO FILE

- NHLHC, 50 Storrs St., Concord, NH 03301 (or)
- NHLHC, PO Box 1795, Concord, NH 03302
- Email Licensing@liquor.nh.gov

NEED HELP

- If you have any questions, please contact [Enforcement Licenses Help Desk@liquor.nh.gov](mailto:EnforcementLicensesHelpDesk@liquor.nh.gov) (or) Call (603) 271-3521 between 8:00am – 4:30pm, Monday through Friday.

WHAT IS THE FEE

The annual performing arts license fee is \$360 pursuant to RSA 178:29, I.

See the following RSA for any fee updates:

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-29.htm>

Incomplete license type requirement form will be returned to the applicant and will result in a delay in issuance of a license. Some common omissions/errors include:

- The application for license is not attached. (This does not apply for renewals.)
- Check missing or not filled-out completely or signed.
- License type requirement form is not properly complete or unsigned.

RSA 175:1, LII Definition:

"Performing arts facility" means a non-profit facility which seats more than 50 persons and has as its primary purpose the encouragement, promotion and presentation of the performing arts for the benefit of the general public.

<http://www.gencourt.state.nh.us/rsa/html/XIII/175/175-1.htm>

To ensure that you qualify for the type of license that you want, see the following RSA:

RSA 178:22, V(m) Performing Arts Facility Licenses

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-22.htm>