



NEW HAMPSHIRE LIQUOR COMMISSION

Please submit form to:
NHLC, 50 Storrs Street, Concord NH, 03301
603-271-3521
License & Fee required before operating

FOR NHLC USE ONLY

License Type: Cigar Bar
RSA: 178:20-a
Liq Rule: 705.37
From _____ To _____
License Fee:

LICENSE TYPE WORKSHEET
CIGAR BAR

Business Name	Trade Name
Name of Primary Contact for Applicant	

THE FOLLOWING DOCUMENTS ARE REQUIRED TO BE SUBMITTED PRIOR TO A LICENSE BEING ISSUED:

1. WARRANTY DEED OR LEASE AGREEMENT
2. TOWN OR CITY APPROVAL
3. PERMIT OF ASSEMBLY
4. HEALTH/FOOD SERVICE LICENSE (IF APPLICABLE)
5. DIAGRAM - DESCRIPTION OF AREA INTENDED TO BE UTILIZED FOR THE SALE OF BEVERAGES, TOBACCO PRODUCTS, FORTIFIED WINES AND/OR TABLE WINES

PLEASE COMPLETE THE FOLLOWING INFORMATION:

1. The seating capacity of the cigar smoking area is _____.
2. The sales of cigars and cigar related products of the establishment for the 12 months prior to this filing were \$_____. The alcohol sales were \$_____. (*For renewal applications only*).

ACKNOWLEDGEMENTS (*initial after each*)

1. Acknowledge that 60% or more of quarterly gross revenue shall be from the sale of cigars or cigar related products. (initial)
2. Acknowledge that the applicant has and shall maintain a working humidor on the premise. (initial)
3. Acknowledge that no cigarette smoking or food service shall be allowed on premises. (initial)
4. Acknowledge that only alcohol sold by the business shall be allowed on the premises. (initial)
5. Acknowledge that public toilet facilities meeting the requirements of RSA 143-A are available for use by patrons. (initial)
6. Acknowledge that all applicants for employment at a cigar bar shall be presented with a written notice that states that working in a cigar bar has serious and permanent negative health effects, including, but not limited to, an increased risk of cancer and heart disease, and that no level of exposure to second-hand smoke is safe. (initial)

By initialing this statement, I, _____ certify that I will retain, maintain, and keep readily available all supporting documentation as required per this license worksheet. If requested of me, I agree to provide such documentation to any member of the NHLC. (initial)

I declare under RSA 641:3, that I am authorized to sign on behalf of the business entity applying for a license, that I have examined all of the information provided on or with this application, and that the information is true, correct, and complete to the best of my knowledge and belief.

X _____
Applicant Signature Date Title



NEW HAMPSHIRE LIQUOR COMMISSION
Form LTW-06 General Instructions
Please submit form to NHLHC, PO Box 1795, Concord, NH 03302
603-271-3521

WHO MUST FILE

Individuals, partnerships, limited liability companies and partnerships, or corporations but not to unincorporated associations, to apply for the manufacture, warehousing, sale, offer for sale, or solicitation of orders for sale of liquor or beverages and for retail sales of tobacco products within the state, subject to the limitations and restrictions imposed by RSA 178:2.

WHEN TO FILE

Before operating

WHERE TO FILE

- NHLHC, 50 Storrs St., Concord, NH 03301 (or)
- NHLHC, PO Box 1795, Concord, NH 03302
- Email Licensing@liquor.nh.gov

NEED HELP

- If you have any questions, please contact [Enforcement Licenses Help Desk@liquor.nh.gov](mailto:Enforcement_Licenses_Help_Desk@liquor.nh.gov) (or) Call (603) 271-3521 between 8:00am – 4:30pm, Monday through Friday.

WHAT IS THE FEE

The annual cigar bar license fee is \$840 pursuant to RSA 178:29.

See the following RSA for any fee updates:

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-29.htm>

Incomplete license type requirement form will be returned to the applicant and will result in a delay in issuance of a license. Some common omissions/errors include:

- The application for license is not attached. (This does not apply for renewals.)
- Check missing or not filled-out completely or signed.
- License type requirement form is not properly complete or unsigned.

To ensure that you qualify for the type of license you want, see the following below RSA:

178:20-a On-Premises Cigar, Beverage, and Liquor Licenses

<http://www.gencourt.state.nh.us/rsa/html/XIII/178/178-20-a.htm>