



State of New Hampshire

Department of Labor

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Ken Merrifield
Commissioner of Labor

Rudolph W. Ogden III
Deputy Labor
Commissioner

ESCALATORS

DECOMMISSIONING

All escalators that are to be decommissioned shall comply with the following decommissioning process:

The owner or the owner's elevator company shall notify the NH Department of Labor Inspection Division of the date when the elevator, dumbwaiter, escalator or accessibility lift is decommissioned or removed by completing and returning this form to the above address

ESCALATORS THAT ARE DECOMMISSIONED

1. Any moving escalator/stairway placed out of service shall have the electrical power supply disconnected by removing the main line disconnect fuses, and disconnecting the wiring to the load side of the disconnect switch.
2. The escalator shall have no source of power at the disconnect.
3. The main line disconnect switch is to be placed in the off position and the cabinet sealed in the off position with a padlock accompanied with lock out/tag out instructions.
4. A permanent solid barricade shall be erected at the top and bottom of each said unit to prohibit access to said unit.

PLEASE FILL OUT AND RETURN TO THE NEW HAMPSHIRE DEPARTMENT OF LABOR

NHE # _____

ADDRESS _____

DATE DECOMMISSION OR REMOVAL WAS COMPLETE _____

CHECK APPLICABLE STATUS: REMOVED _____ DECOMMISSIONED _____

TO BE FILLED IN BY STATE INSPECTOR OR NH LICENSED INSPECTOR OR MECHANIC

LICENSE # _____ DATE VERIFIED _____