

Statewide Interoperability Executive Committee (SIEC)

SIEC Meeting

February 5, 2016

NHFA Classrooms 5&6

I: Welcome and Introductions

II: Meeting called to Order @ 9:14am – Chairperson Ernie Petrin

III: A Motion to accept the minutes from the December 2015 Meeting was seconded by Carol Miller. Tom Andross brought up for discussion a request to have the minutes sent out prior to the meeting so that Committee Members would have the opportunity to read them prior to the next scheduled Meeting. Chief Phillip Tirrell made a Motion to support the above request and was seconded by Chief Burkish. Motion was unanimously passed.

IV: FirstNet Presentation and Update: Mr. Michael Varney, FirstNet Region I Coordinator (Please see attached presentation)

V: SIEC Working Group Updates:

➤ Frequency/Interoperability WG – Chairperson Tom Andross

The Working Group has not met since its December Meeting, but is planning to meet in the not too distant future. The Frequency Matrix is complete, however constant monitoring of the Matrix is required to insure that any changes have been incorporated. The Memorandum of Understanding (MOU) that will be provided to all First Responder Agencies is still in draft form, but is expected to be ready in the coming months.

➤ Operations WG – Chairperson Chief Mark Doyle

The Working Group through its Membership Sub-Committee continues to work on memberships and requiring “Letters of Interest” for each SIEC member so the Commissioner of Safety and the Senate President can confirm its membership. This is a task item that is hopefully accomplished by the May 6th, 2016 Meeting. Chief Doyle is requesting a copy of the minutes from this meeting so that he may present them to the New Hampshire Chiefs Association. A request was made by both John Stevens (SWIC) and Mike Varney (FirstNet) that they would like to have the opportunity to make a presentation before the NH Police and Fire Chiefs to outline New Hampshire’s participation with FirstNet and the overall issues concerning statewide interoperability.

- **FirstNet/Broadband WG – Chairperson Director Carol Miller**
The main goal over the past several months was to develop the Request for Proposal (RFP) to bring onboard an Engineering Consultant to work with the SWIC, to gather significant data that will assist in the development of how New Hampshire expects that FirstNet will be built out in New Hampshire. It is expected that the response to this proposal and recommended by this Working Group will be passed by Governor and Council on February 10th, 2016. Additionally, this Working Group was responsible to develop a second RFP to attract a Commercial Vendor to assist New Hampshire in working collaboratively with FirstNet to build a next generation communications network that will provide to all First Responders throughout the state the most comprehensive, state of the art New Hampshire Broadband Network. This RFP has generated interest from six (6) vendors who have posed 81 questions to be answered by this Working Group. Over four (4) meetings and thirteen (13) hours of deliberation, answers to the 81 questions, on seventeen (17) pages were posted in no particular order on the New Hampshire Administrative Services Web-site adjacent to the RFP.
Proposals for the Commercial Vendor RFP are due on February 19th, 2016.

VI: CommL Class to be offered by US Department of Homeland Security (DHS) Office of Emergency Communications (OEC) Technical Assistance (TA) – March 22nd-24th, 2016. The class will be offered at the New Hampshire Fire Academy in Classrooms 5&6. There are thirty (30) seats available, however, if the class cannot be filled by New Hampshire candidates possessing the required credentials, the course will be offered to out of state applicants through each State's SWIC's Office. This course is offered at the direction of the CommL Sub-committee, which is attached to the Operations Working Group, who has taken on the responsibility to resurrect the CommL Program by creating a New Hampshire Certification Program that will allow recipients of the training to maintain their certification through established protocols identified by the New Hampshire CommL Program. Any questions pertinent to this Program or related to the CommL Class being offered can be attained by contacting:

Cecily McNair – CommL Sub-committee Chairperson

Merrimack Sheriff's Office

333 Daniel Webster Highway

Boscawen, New Hampshire 03303

Office: (603) - 225-5584

VII: SWIC Update:

Wishes to acknowledge the efforts of Mike Varney, FirstNet Region I Coordinator in making his schedule available to attend and present at the SIEC Meetings. New Hampshire will continue to work in lockstep with FirstNet as the vision for FirstNet in New Hampshire is collaborated. We are optimistic that come the first of March 2016 New Hampshire will engage with the Engineering Consultant to produce New Hampshire Data that will eventually be the blueprint as to how FirstNet will be built-out in New Hampshire. Certainly through our myriad of First Responder Associations, we will be reaching out for assistance in completing the Data Collection Surveys that will illustrate the New Hampshire story. New Hampshire will also, through the FirstNet/Broadband Working Group continue to be engaged with the Commercial Vendor RFP to research and develop options available to New Hampshire in providing a statewide application to the FirstNet endeavor.

Interoperability Training continues to be offered at the New Hampshire Police Academy at the Recruit Level where New Hampshire wishes to acknowledge Rick Andreano for delivering this four (4) hour curriculum. Rick also continues to be involved with the New Hampshire Fire Academy in developing an In-Service Interoperability Training Curriculum developed for all First Responders and Communications Personnel throughout the State.

The New Hampshire/FirstNet Web Page continues to be developed and we are optimistic that it will to come fruition during the first quarter of 2016.

VII: Charter Update:

Since the Governor's approval of the Statewide Interoperability Executive Committee (SIEC) in June of last year, the Charter that created the SIEC is in need of updating. The Operations Working Group has been tasked to address this issue. Specifically, Charter positions have been addressed by this legislation and the Charter needs to reflect these changes along with creating a staggered appointment criterion that illustrate dates of re-appointment for its members. Again, "Letters of Interest" to serve the SIEC are being requested by each member and will be provided to the Commissioner of Safety and the President of the Senate for confirmation.

VIII: Next Meeting: May 6th, 2016 @ 9:00am – NHFA Classrooms 5&6

It has been recommended that beginning in 2017, based on the advancement of FirstNet, the SIEC may be required to meet monthly so that we can stay abreast of an ever changing FirstNet landscape. It was suggested that the SIEC would meet on the first Friday of each month. The Working Groups would continue to meet bi-monthly, or sooner if required.

IX: Adjourn

A Motion to Adjourn was offered by Chief Doyle and seconded by Keith Rodenhiser.