

Request for Approval to Use UAS

Date:		Name:	
Phone:		Email:	
NHDOT Bureau/District:			
Location and Flight Paths: Attach google image or KML file.			
UAS Operator/Company Name: Is the company under current contract with NHDOT? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Proposed use of UAS:			
Requestor Signature:			
Appointing Authority Signature:			
Review by Bureau of Aeronautics			
Received by:	Initials: Date:		
Reviewed by:	Initials: Date:		
Pilot and UAS Certifications:	<input type="checkbox"/> Certified Part 107 Operator <input type="checkbox"/> All applicable waivers obtained (list waivers: _____) <input type="checkbox"/> UAS Registered with FAA <input type="checkbox"/> Certified Part 107 UAS <input type="checkbox"/> Operations under NHDOT COA <input type="checkbox"/> Operator and UAS meet and understand NHDOT COA requirements		
UAS Operation:	<input type="checkbox"/> Approved <input type="checkbox"/> Revision required (see comments below) <input type="checkbox"/> Rejected (see comments below)		
Comments:			
Returned to Requestor:	Initials: Date:		

Prior to the UAS mission, you MUST refer to the procedures on the reverse side of this form.

UAS OPERATOR PROCEDURES

The following is taken from *Directive AERO D1, Unmanned Aircraft System (UAS/Drone) Use Approval*, available on the SOS *Index*.

- The requesting Bureau or District shall provide a copy of the approved form to the Transportation Management Center (TMC) Bureau Administrator/Operations Supervisor at minimum one business day prior to the mission. Email the DOT: TSMO Dispatch mailbox at N56TSMOMail@dot.nh.gov.
- Immediately prior to the mission, the UAS operator conducting the UAS mission shall contact TMC Dispatch at 603-271-6862, confirming UAS mission details.
- The UAS operator shall immediately notify TMC if the UAS mission encounters a delay or difficulty of any kind.
- The UAS operator shall notify TMC when the UAS mission is complete.