



New Hampshire Department of Transportation
Bureau of Construction
Contractor Access of State Facility

This form is for the use of Contractors executing NHDOT Project Development Construction Contracts. Fill in the shaded boxes before submitting the form to the Contract Administrator who shall then arrange for a meeting with the appropriate Operations Headquarters Office. Once completed and signed by both the Contractor and the Department's Division of Operations representative, it shall serve as the written agreement to the terms and conditions required for use and entry onto the property of a State Maintenance Facility.

Three shaded rectangular boxes for project information.

Project Name: State Project Number NHDOT Contract Administrator

Shaded rectangular box for facility location.

NHDOT Maintenance Facility Location

Reason for Use of Department Property (Check all Applicable Boxes):

- Material Staging/Storage, Equipment Staging/Storage, Delivery of Salvaged Material, Field Office Staging, Other* (with shaded box)

Type of Material (If Applicable):

- Two shaded rectangular boxes with arrowheads for material type.

Special Terms and Conditions:

- Four horizontal lines with arrowheads for special terms and conditions.

Name of Contractor

Contractor Representative Name

Operations Representative Name

Contractor Emergency Contact Number

Operations Contact Number

Contractor Signature/Date

Operations Representative Signature/Date

By signing this document, both parties mutually agree to all terms and conditions as discussed or listed on this form. The Contractor further agrees to preserve and protect the State property under the terms and conditions set forth in the Contract Documents, including but not limited to Section 107 of the NHDOT Standard Specifications.