

**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION  
BUREAU OF HIGHWAY DESIGN**

**NHDOT Complete Streets Advisory Committee (CSAC) Meeting**

**DATE:** December 8, 2021, 1:00 PM

**LOCATION:** Online via Teams

**ATTENDED BY:** A. Belenz, J. Bighinatti, T. Blagden, S. Bogle, C. Burns, L. Carter, R. Grandmaison, T. Jameson, C. Lentz, M. Marshall, K. Mullen, N. Sanders, W. Schoefmann, D. Topham, T. Tran, C. Tufts, S. Verdile, T. Zamoyski,  
All participants attended online

**SUBJECT:** Complete Streets Advisory Committee (CSAC) Meeting

**CSAC MEETING NOTES:**

1. Approve previous meeting notes from the October 27, 2021 meeting. Meeting notes were emailed and available to view online: [Advisory Committee | NH Bike/Ped | NH Department of Transportation](#)
  - a. Motion: All approve, no dissents
2. NHDOT Statewide Chip Seal 42443 Presentation by Ron Grandmaison
  - a. Brief overview of the benefits of Chip Sealing, indicating that it is a low cost preservation treatment typically applied to Tier 3 and 4 roadways.
  - b. Brief overview of the Statewide 42443 sections.
  - c. DOT understands that Chip Seal treatment leaves a rough wearing surface that some cyclists (primarily on road bikes with narrow tires) dislike because of vibrations and loose material.
  - d. Requested that CSAC reach out to him (R. Grandmaison at DOT) with any possible concerns on the sections presented by the first week in February of 2022.
    - i. CSAC should discuss at the January meeting and respond to Ron if there are concerns.
  - e. D. Topham indicated that DOT has reduced the size of the Chip Seal aggregate in recent years, thereby improving the cyclist ride quality.
  - f. T. Blagden recognized that Chip Seal is a good preservation treatment and asked if it is applied edge to edge or just within the travel lanes.
    - i. R. Grandmaison responded, yes NHDOT applies it edge to edge.
3. Paving Program Update by Ron Grandmaison
  - a. Brief overview of the rolling 3-year paving program and where the resources can be found online (bottom of NHDOT's Home page): [Facts & Figures | Asset Management, Performance, and Strategies | Planning and Community Assistance | NH Department of Transportation](#)
    - i. Online mapping and detailed list
    - ii. Hope to develop an online GIS layer
  - b. Noted that there is new guidance for rumble strips
  - c. C. Tufts asked how communities are being notified of resurfacing projects such that they can comment on restriping options (dedicating more space for shoulders).
    - i. R. Grandmaison indicated that historically Towns have been notified by letter, but moving forward it will likely be via email (to Towns and RPCs). Upon request by a community for a widened shoulder and narrower lane through re-striping, DOT (Highway Design and Traffic) will review the section on a case-by-case basis to determine if it is appropriate to reallocate the lane width to the shoulder.
  - d. S. Bogle asked if the DOT reviews segments that have been reduced to determine if the rededication of space has a measurable benefit.

- i. No, (N. Sanders), DOT has not evaluated these segments with before and after data (crash data or speeds).
- 4. Update on Ped-Bike Plan
  - a. Progress to report on contract extension
    - i. NHDOT continues to work with Alta on scope
    - ii. S. Verdile suggested keeping communication open so that the CSAC subcommittee’s efforts of reorganizing the Plan comments can be accounted for in the scope of work.
  - b. Progress from our subcommittee – Ped-Bike Plan Comment review
    - i. S. Bogle gave summary of work effort to date:
      - 1. Working on consolidating and reorganizing comments by topic and chapter.
      - 2. Starting to look at the appendices
- 5. Housekeeping
  - a. N. Sanders indicated that he followed up with Commissioner Sheehan, letting her know that CSAC has extend terms for expired members (or soon to be expired members) for one term and that FHWA is participating in the CSAC meetings, but is not requesting to be a voting member.
  - b. Vacancies – Continue discussions of new possible members as summarized below:
  - c. C. Tufts asked what the best timing would be to bring in new members expressing some concern that there should be something for them to sink their teeth into.

<u>Name</u>	<u>Town</u>	<u>Geographic Area</u>	<u>Agency / Organization</u>	<u>Nominating Member</u>	<u>Phone</u>	<u>Email</u>
Van Chestnut	Wilder, VT	Upper Valley	Advance Transit / Transit	AB	(802) 295-1824	<a href="mailto:rideAT@advancetransit.com">rideAT@advancetransit.com</a>
Rad Nichols	Dover, NH	Seacoast	COAST / Transit	SB	(603) 743 5777	<a href="mailto:rnichols@coastbus.org">rnichols@coastbus.org</a>
Kristin Bertrand	Concord, NH	Central	Trek Bicycle / Bike	NS	(603) 225 5111	<a href="mailto:Kristin_Bertrand@trekbikes.com">Kristin_Bertrand@trekbikes.com</a>
Julie Chizmas	Nashua, NH	Southern	Municipal / At Large	SB	(603) 589-3064 (603) 589 3090	<a href="mailto:jchizmas@gmail.com">jchizmas@gmail.com</a>
Dave Harkless	Littleton, NH	Northern	Littleton Bike & Fitness / Bike	DT	(603) 444 3437	
Marianne Borowski		Northern	/ At Large	DT		<a href="mailto:marianneborowski@yahoo.com">marianneborowski@yahoo.com</a>
Bruce Caplain	Behlehem	Northern	/ At Large	DT		<a href="mailto:bruce.caplain@gmail.com">bruce.caplain@gmail.com</a>
Diane Hanley	Laconia	Lakes	Laconia Rail Trail / WOW	SV		
Scott Crowder			Office of Outdoor Rec	SV		

- 6. Other Business:
  - a. N. Sanders noted that NHDOT is in the process of filling the Active Transportation Specialist (Engineering Technician) position – will let CSAC know when it is filled.
  - b. Bike-Ped Counting – S. Bogle gave a brief recap/overview on the Regional Collaboration and possible EDA grant for trail counting.
  - c. C. Tufts suggested that a future meeting or agenda item could be an informational presentation on the new Infrastructure Bill from FHWA.
    - i. Nick to reach out to FHWA (Michelle Marshall) to inquire.
- 7. Next meeting planned for January 26, 2022 at 1 PM.

Submitted by:  
 Nick Sanders, P.E.  
 NHDOT Active Transportation Engineer